

Nelson County, VA is seeking interested and qualified applicants for the following position:

Position:	Director of Finance and Human Resources
Hiring Range:	\$70,616-\$81,636 DOQ + Excellent Benefits Package
Closing Date:	July 1, 2022 or Until filled by qualified applicant
Start Date:	August 1, 2022 or as soon as possible

The County of Nelson, VA is accepting applications for the full-time, FLSA exempt position of Director of Finance & Human Resources. Nelson is a rural community of approximately 14,790 residents located in Central VA between Charlottesville and Lynchburg. The County operates with an approximate \$50 Million annual gross General Fund operating budget (including schools) and a total general government staff of 97 full-time and 36 part-time employees (including Constitutional Offices). Under limited supervision, the individual selected will be responsible for planning, organizing, and directing the County's Finance and Human Resources department, supervising 3 staff members. Associated tasks include all aspects of governmental accounting, budgeting and monitoring, financial management and planning. Additional duties include human resources and management of grant funding and activities. In the County Administrator's absence, the person selected will assume increased responsibilities for all County operations.

This position serves as the CFO of the County. Extensive knowledge of local government operations as well as direct experience in local government finance is preferred. Minimum requirements include a Bachelor's degree in Finance, Accounting, Economics, Business Management, Public Administration, or a related field. Candidate must have demonstrated excellent interpersonal and presentation skills, and have a minimum of 3 years of responsible experience in finance and human resources with supervisory experience preferred. Experience with Bright Associates Inc. (BAI) Municipal accounting software is desired. Job description, application and supplemental information available at <https://www.nelsoncounty-va.gov/departments/human-resources/employment-opportunities/>.

Applicants must submit a letter of interest, County application, detailed resume outlining career accomplishments and certifications, salary expectations, and minimum of 3 professional references to lstaton@nelsoncounty.org or to Finance & HR Director c/o Linda Staton P.O. Box 336 Lovingston VA 22949.

Applicants should clearly articulate the specific certification credentials they possess in the application package. Position will remain open until filled. Application reviews will begin July 1, 2022 with interviews scheduled thereafter. Applicants are expected to be qualified with applicable experience and certifications, possess a valid driver's license, and must obtain a clear background check.

**NELSON COUNTY VIRGINIA IS AN EQUAL OPPORTUNITY EMPLOYER
BY AUTHORITY OF NELSON COUNTY BOARD OF SUPERVISORS**