

Community Development Director



Winchester
Virginia

The Ideal Teammate

The City of Winchester is seeking a leader with proven experience to direct the activities of the Planning, Zoning, Inspections, and Housing Departments. The Director will work proactively with developers, community organizations, neighborhood associations and agency officials on current or proposed developments including private development.

The Organization

The City organization, which employs over 600 dedicated staff members with a wealth of knowledge and skills, is a great place to work. Our City Manager leads by example and with integrity while maintaining a transparent and collaborative work environment. Everyone is not only empowered but obligated to help move the community forward.



The Community

Winchester is an independent city in northwest Virginia located just 72 miles from Washington D.C. Due to its strategic location, size, and hometown feel, Winchester is a scenic escape for people in nearby larger cities and is the regional retail hub for shopping and dining as Winchester's daytime population swells to over 75,000. An award-winning comprehensive plan is in place to guide development of Winchester's 9.23 square miles. Here are a few reasons many people and businesses call Winchester city home:

- Voted one of the friendliest towns in the mid- Atlantic & Southeast region by Blue Ridge Country Magazine and best places to retire by AARP, Kiplinger's and Where to Retire magazine
- Home of Shenandoah University and just a few miles from Lord Fairfax Community College
- Beautiful pedestrian mall with over 50 shops, 30 restaurants and plenty of events for all ages
- Low-crime rates, great schools and beautiful family-friendly community
- Home of the annual Shenandoah Apple Blossom Festival
- Approximately 170 acres of public park land

Qualifications

Candidates for the role of Community Development Director must possess a Bachelor's degree in Urban or Regional Planning, Public Administration, Business, Municipal Planning and Administration or related field. A Master's degree is preferred. Candidates should also have at least eight to ten years in urban development, municipal planning, code administration, or broad and extensive experience in economic development. Three to five years of supervisory experience preferred.

Primary Duties

- Develops, plans and implements department goals and objectives which are consistent with the City's Strategic Plan;
- Prepares and maintains adequate records and comprehensive reports as required;
- Ensures that the City Manager is kept fully informed on the condition of the department and about any trends, events, or emerging issues of significance to the department's success
- Reviews growth patterns, trends in land use, community needs and other factors in developing recommendations for controlling and regulating development services;
- Resolves problems and issues arising from the development process; works with applicants, department staff and other City departments to effectively resolve conflicts; works effectively with a variety of conflicting or competing interests;
- Provides information and recommendations regarding operations; assists in making decisions related to all facets of municipal government;
- Guides applicants through the development process, ensures City codes and ordinances, state and federal laws are met; establishes control systems to ensure timely and effective implementation;
- Directs the review of all development proposals as required by City Code
- Confers with engineers, developers, architects, a variety of agencies, and the general public in acquiring information and coordinating development services matters;
- Under the direction of the City Manager, interprets and promulgates policies of City officials in the operation of assigned responsibilities.

Salary

The hiring range is commensurate with experience.



How to Apply

www.winchesterva.gov Submit an application, resume and cover letter online (click the "Jobs" button at the top).