

CITY OF HARRISONBURG
invites applications for the position of:

Van/Car Driver

An Equal Opportunity Employer

SALARY:

Hourly
\$14.34 - \$16.49

OPENING DATE: 05/27/22

CLOSING DATE: Continuous

DESCRIPTION:



Do you have an excellent driving record and enjoy driving? If so, apply to become a Van/Car Driver in the Harrisonburg Department of Public Transportation and get paid for doing what you love!

The Van/Car Driver is a full-time position with benefits and a preferred hiring range of: \$14.34 - \$16.49 per hour. The ideal candidate for this position must have a driving record in accordance with City policy and be available for at least 6 hours per day (Monday - Friday) to drive students from Harrisonburg to Charlottesville. **A Commercial Driver's License (CDL) is not required for this position.**

The Van/Car Driver:

- Drives students to their destination and makes the return trip;
- Assists in the boarding process and off-loading process of students;
- Operates a radio to report unusual traffic conditions, vehicle condition, passenger emergencies or other issues that may arise;
- Performs pre-trip inspection of the medium-sized passenger vehicle;
- Reports operating and equipment deficiencies;
- Cleans and fuels vehicle;
- Maintains discipline in the vehicle in order to ensure passenger safety.

Minimum Qualifications:

- High school diploma or GED and some experience operating passenger vehicles or similar equipment and in dealing with the public, or an equivalent combination of education and experience.
- A valid driver's license is required. A CDL is preferred but not required to perform the duties of this position.
- [Click here for the physical requirements of this position.](#)

The Van/Car Driver position requires:

- Thorough knowledge of traffic rules and regulations;
- Knowledge of schools and popular locations in the local and surrounding areas;
- Skill in the safe operation of a vehicle;
- Ability to assist children using patience and understanding;
- Ability to establish and maintain effective working relationships with school officials, students, associates, students, and the general public.

The selected candidate for this position will be subject to the following screenings and must receive satisfactory results:

- Criminal background check;
- DMV record review;
- Virginia Department of Education physical examination;
- Alcohol and controlled substances testing as required by the City of Harrisonburg.

Candidates who possess a valid Commercial Driver's License at time of hire will be subject to a Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse Query and FMCSA regulations if the CDL is utilized while employed with the City.

To Apply: In order to be considered, all candidates must submit a complete a City of Harrisonburg online employment application, to include previous work experience and education history. This position may close at any time after 10 calendar days. (posted 05/27/2022)

The City provides an excellent benefits package including health insurance, retirement (VRS & MissionSquare), life insurance, paid leave, holidays and more.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability or veteran status.

The City of Harrisonburg is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.harrisonburgva.gov/employment>

Job #5624 - (May 2022)
VAN/CAR DRIVER
CM

OUR OFFICE IS LOCATED AT:
409 South Main Street
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Harrisonburg, VA 22801
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