

Mineral is looking for a Town Manager that values small town life.

Join the Mayor and Town Council and a new management team to move the Town of Mineral forward. Has some understanding of Town services like water, sewer, zoning, cemeteries, tax assessing and tax collection. Should be willing and able to learn quickly.

Effective communicator between Mayor and Town Council, and Employees. Creative problem solver. Agile in addressing dynamic and complex opportunities. Able to prioritize the problems to be solved. Skilled in managing personnel through leadership with fair and thoughtful cooperation. Residency in Mineral is recommended but not required.

Full time salaried position. Salary DOQ. Excellent benefits including generous paid, vacation, personal, and sick time; and health insurance (including dental and vision). This position is covered by the Virginia Retirement System.

Please send a resume and cover letter telling us why you would be a great candidate to [ctasst@townofmineral.net](mailto:ctasst@townofmineral.net) or Interim Town Manager, Town of Mineral, PO Box 316, Mineral, VA 23117. You can also apply on-line at <https://www.indeed.com/job/town-manager-5452dd053cb81b53>. For a complete job description click <https://www.townofmineral.com/wp-content/uploads/2022/05/Town-Manager-Job-Description-04.11.22.pdf> or you can pick up a printed copy at the Mineral Town Office at 312 Mineral Avenue, Mineral, VA 23117

The Town of Mineral is an Equal Opportunity Employer.