



**PRINCE GEORGE COUNTY, VIRGINIA**  
invites applications for the position of:

## **Maintenance Supervisor**

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**SALARY:** \$57,560.00 - \$95,095.00 Annually

**OPENING DATE:** 05/18/22

**CLOSING DATE:** Continuous

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

Prince George County General Services is currently seeking qualified applicants for the position of Maintenance Supervisor. This position is responsible for supervising and participating in building and grounds installation, repair and maintenance; securing maintenance, repair and equipment; preparing and maintaining appropriate records and files.

For the complete job description, click [here](#).

### **QUALIFICATION REQUIREMENTS:**

Thorough knowledge of methods, materials, tools and equipment used in building maintenance and repair; thorough knowledge of hazards and safety precautions associated with type of work assigned; thorough knowledge of applicable codes, pertinent inspection and safety requirements; skill in the use of hand and power tools of the trade; ability to recognize and diagnose problems; ability to make time and materials estimates; ability to follow oral and written instructions; ability to plan and supervise the work of others; ability to work from sketches, blueprints and drawings, ability to establish and maintain effective working relationships with co-workers and the general public.

### **SPECIAL REQUIREMENTS:**

Any combination of education and experience equivalent to graduation from high school supplemented by five years of increasingly responsible experience in building and grounds maintenance; including two years of supervisory experience; or an equivalent combination of training and experience in building and grounds installation, maintenance and repair work. HVAC, electrical and plumbing license preferred.

### **ADDITIONAL INFORMATION:**

Possession of an appropriate driver's license valid in the Commonwealth of Virginia. May require licensure and/or certification relevant to areas of assignment. May work beyond normal

schedule; may be assigned routine scheduled coverage responsibilities under call-out policy.

To apply online visit the website at [www.princegeorgecountyva.gov](http://www.princegeorgecountyva.gov). To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call (804) 722-8669. EOE.

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APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.princegeorgecountyva.gov/>

Position #MS052020  
MAINTENANCE SUPERVISOR  
WJ

Prince George County  
6602 Courts Drive  
Prince George, VA 23875  
804.722.8669

[hr@princegeorgecountyva.gov](mailto:hr@princegeorgecountyva.gov)

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### Maintenance Supervisor Supplemental Questionnaire

- \* 1. How many years do you have working as a supervisor?
  - None
  - 1-3 years
  - 4-6 years
  - More than 6 years
- \* 2. How many years of HVAC experience do you possess?
  - None
  - 1-3 years
  - 4-6 years
  - More than 6 years
- \* 3. How many years of experience in electrical work do you possess?
  - None
  - 1-3 years
  - 4-6 years
  - More than 6 years
- \* 4. Do you have any experience overseeing repair projects?
  - No
  - Yes
- \* 5. Do you have any experience with on call programs?
  - No
  - Yes
- \* 6. Do you have experience with Preventive Maintenance programs?
  - No
  - Yes
- \* 7. How many years of experience in plumbing do you possess?
  - None
  - 1-3 years
  - 4-6 years
  - More than 6 years
- \* Required Question