

Chief of Enterprise Application Services

Department of Information Technology

Full-Time, 12 months

Exempt, Pay Grade 21

VRS-Eligible, Benefits-Eligible

Join the Albemarle County Team:

[Albemarle County](#) is one of the most desirable locations in Virginia and the nation, with an excellent school system, low taxes, low crime and unemployment rates, a skilled and educated workforce, and a wealth of cultural, historical, and recreational amenities in a beautiful setting.

It's our mission to enhance the well-being and quality of life for all citizens through the provision of the highest level of public service consistent with the prudent use of public funds.

We deliver this in a [diverse locality](#), with rural, suburban and urban characteristics. The **Albemarle County Core Values** are the foundation for all we do.

- **Integrity:** We value our customers and co-workers by always providing [honest and fair treatment](#).
- **Innovation:** We embrace creativity and positive change. Learn about this from the People of Albemarle. Have you heard about our partnership for an [autonomous shuttle](#) in Crozet?
- **Stewardship:** We honor our role as stewards of the public trust by managing our [natural](#), [human](#) and [financial](#) resources respectfully and responsibly.
- **Learning:** We encourage and support lifelong learning and personal and professional growth. We support our team through internal and external training opportunity. Check out our *free* in-house training opportunities.
- **Community:** We expect diversity, equity and inclusion to be integrated into how we live our mission. See how we're living out this value in the Office of Equity and Inclusion [2020 Annual Report](#).

We take care of our team, offering employees [BE WELL Albemarle](#) support to provide opportunities to understand and follow an active lifestyle that promotes a culture of good health and wellness.

We take care of the [environment](#), with a department dedicated to programs supporting Pollution Prevention (P2), Energy Conservation and other environmental initiatives.

The Chief of Enterprise Application Services

The Albemarle County Department of **Information Technology** is actively recruiting a **Chief of Enterprise Application Services** to join our team. The successful **Chief of Enterprise Application Services** provides innovative leadership in the design, definition, and communication for use of technology to re-envision core business processes in support of the County's vision and mission. The incumbent works closely with decision-makers to recommend, develop, implement, and support cost-effective technology solutions generated from the organization's enterprise application platforms. This position functions under the general supervision of the Deputy Director of Information Technology.

The Expectations

Essential functions and responsibilities of **Chief of Enterprise Application Services** include, but are not limited to, the following:

ESSENTIAL FUNCTIONS:

- Promotes the innovative use of technology, with a focus on the deployment of Geographic Information Systems, Microsoft 365, enterprise content management systems, and other digital government tools including public websites;
- Performs evaluations of new software and hardware technologies which run on Microsoft 365, networks (LANs, WANs and Internet), intelligent mobile devices, and telecommunications;
- Manages projects to integrate new software and hardware into current and new applications;
- Provides coordination between various user departments during platform implementation of projects;
- Creates implementation plans and encourages consistent use of communication tools selected by the organization;
- Fosters collaborative relationships as liaison between internal IT resources, departments, end users, vendors, boards, outside agencies, and contractors;
- Supervises recruitment, development, retention, and organization of the Enterprise Applications Services staff consistent with budgetary objectives and personnel policies. Responsible for supervision of work for assigned project;
- Serves as a resource for I.T. staff and leadership regarding emerging trends and platform solutions;
- Works with Information Technology staff and end-users to develop specifications for new applications, as well as modifications for existing applications;
- Coordinates hardware and software installs as directed by Albemarle County Information Technology management;
- Develops and implements program and procedural improvements as needed;
- Provides simple to complex programming assistance as assigned;
- Creates project progress reports as required;
- Performs related tasks as required.

THE QUALIFICATIONS

Education and Experience

Any combination of education and experience equivalent to an Bachelor's degree in Business Administration, Computer Science, Information Systems, or related technical field, combined with five years of experience managing computer applications, to include Microsoft

Productivity Suite or Geographic Information System. Prefer 10 years of experience working as a Systems/Business Analyst, Senior Analyst, Systems Engineer, or Senior Programmer in a similar hardware and software environment. Project management experience considered a plus.

Knowledge, Skills and Abilities

- Thorough knowledge of computer programming, data processing, and systems analysis
- Ability to train department staff and end-users on new products
- Ability to implement and lead project teams.
- Skilled in set-up and implementation of hardware and common productivity software platforms
- Skilled in time management and work prioritization
- Ability to communicate effectively, orally and written

THE PHYSICAL CONDITIONS AND NATURE OF WORK CONTACTS

Work is typically performed in an office, computer room, and/or conference rooms. Continuous ability to communicate by phone is necessary. Regular use of keyboards, computers, laser printers, etc. is necessary. Occasional operation of county vehicles to travel to locations throughout the county is required. Regular contact is made with internal departments and senior level persons at all levels of County government and the school division. Contacts are usually cooperative, however, require tact and diplomacy. External contacts with vendor companies and other information services agencies are necessary. Occasional need to perform urgent tasks to meet organizational deadlines. Frequent work activity after normal duty hours and occasional weekend duties are necessary. Depending on job location, employees in this position may be considered essential personnel and fall under Albemarle County AP-4 and in addition, be subject to working overtime, being held over, or called back for disasters, local emergencies, or special events.

THE SALARY RANGE

The hiring range for this position is \$71,447 - \$85,737 per year. Starting offer is based on applicable education beyond minimum requirements and internal equity. The position also provides excellent benefits including 12 paid holidays, paid vacation and sick leave, health insurance options with employer contribution, employer-paid life insurance, VRS retirement, and continuing education/training opportunities. This is a full time, FLSA exempt position. *Internal candidates will receive pay adjustments in accordance with Local Government Personnel Policy, §P-60.*

DEADLINE FOR APPLICATIONS: Position open until Tuesday, June 7, 2022, 5:00 p.m. EST

PROCESS: For consideration please apply at <https://albemarleva.tedk12.com/hire/index.aspx>

EOE/EEO

Albemarle County is an equal employment opportunity employer, and does not discriminate against any group or individual on the basis of race, color, religion, sex, sexual orientation, national origin, age or disability in regards to any aspect of employment policy and practice: recruitment, testing, selection, assignment, pay, conditions of work, training, leave, overtime, promotion, discipline, demotion, and separation.