



## **Human Resources Manager of Diversity and Training**

**Starting Salary Range: \$70,104 - \$82,000 DOQ**

The City of Fredericksburg (recently named by [Southern Living](#) as one of the best small towns in the South) is seeking a HR Manager of Diversity & Training. The HR Manager of Diversity and Training will develop, plan, organize, train, and support the City's internal diversity, equity and inclusion (DEI) initiatives and programs in order to continue and strengthen an organizational culture of equity and inclusion. This position will foster and facilitate continuous learning, provide strategic and programmatic leadership for diversity and inclusion initiatives, and assist with best practices implementation from Government Alliance on Race and Equity (GARE), and other resources. Executes and assesses the City of Fredericksburg's affirmative action/equal opportunity program to ensure a diverse, conflict-free workplace and increases the participation of minorities, women, individuals with disabilities and other protected classes. Develops, implements, and delivers city-wide training programs on HR related topics including (but not limited to): diversity & inclusion, discrimination and retaliation, managerial/supervisory skills workplace ethics, and effective communication.

Minimum requirements to perform the duties of the position: Bachelor's degree from an accredited college or university with major coursework in Human Resources, Social Services, Public Administration, Ethnic Studies or a closely related field; Five (5) years of directly related professional experience, preferably in a local government setting. Other combinations of training and/or experience which result in possession of the knowledge, skills and ability necessary to perform the duties of this position will also be considered.

Special requirement of this position is that the incumbent has possession and maintenance of a valid Virginia driver's license throughout the course of employment is preferred.

While the position is open until filled, completed City Applications should be submitted to Human Resources by 11:59pm on May 20, 2022. Applications and additional information may be completed online at: [City of Fredericksburg](#).

Come be part of a knowledgeable and amazing work team committed to excellence in serving a thriving and growing community and the commitment to the [City's Core Values](#). The City is a member of the Virginia Retirement System and offers competitive health insurance and leave benefits.

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