

DEPUTY DIRECTOR

The Department of Planning and Zoning is seeking a dynamic and experienced executive-level professional to lead talented staff navigating development around multiple new regional Metrorail stations, exceptional growth in residential and commercial sectors, agribusiness and agritourism, and historic preservation. Our mission is to provide a high level of staff support to the Board of Supervisors and other committees relative to land use, zoning ordinances, processes, and similar long- and short-range development matters. We also seek to provide a high level of service to the public, community stakeholder groups, and other County departments. This position will report to the Director of Planning and Zoning and supervise the Assistant Directors over six Planning and Zoning divisions. The Deputy Director will assist the Director with department operations, including but not limited to budget development, personnel issues, and project management support for major projects.

Master's degree in Business Administration, or Public Administration with courses in a department related field or a master's degree in a related field such as Engineering, Planning, Natural Resources Management; six (6) years of related work experience with increasing responsibility including two (2) years in a supervisory or management role; or equivalent combination of education and experience.

Ability to develop short and long-range programs; plan, assign, coordinate, and evaluate the work of employees engaged in planning, land use, and zoning; develop, interpret, and apply policies, laws, and codes; produce concise, clear written reports of both a technical and non-technical nature; prepare and deliver effective presentations to elected and appointed officials, community groups, and internal and external interests; communicate effectively both orally and in writing; establish and maintain effective working relationships with staff, public and private officials, developers, representatives of the County and other governmental agencies, community groups and the general public.

Attendance at night meetings is expected.

This position requires a valid driver's license, driving record, credit, and criminal background checks

Recruitment# 22-142-3793 Visit our on-line employment center at <https://www.loudoun.gov/jobs> for more information and to apply. EOE