

Hanover County Government
Department of Public Utilities
Engineering Manager
Salary: \$78,525.06 - \$106,012.00 Annually

The Public Utilities Department of Hanover County, Virginia, has a unique opportunity in the position of Utility Engineering Manager that is responsible for planning, supervising, organizing, coordinating and directing engineering activities of the department's Engineering division. The successful applicant must be team-oriented and capable of performing quality, professional work in a fast-paced, multi-tasked, customer service-oriented environment.

Duties include supervising and management of engineering and utility agent staff of Engineering Division for superior performance of division duties and responsibilities including program implementation, interdepartmental coordination, budget, design and construction of capital and service level plan projects, computer modelling of water and wastewater infrastructure systems, maintaining infrastructure GIS and ensuring compliance with design and construction standards for development projects.

General Description: This is a management level, professional position. The incumbent assists the Deputy Director in planning, supervising, organizing, coordinating and directing engineering activities of the Department.

Organization: The Engineering Manager reports to the Deputy Director and supervises assigned Civil and/or Utility Engineers and Utility Agents.

Essential Functions: duties may vary depending on department

- Supervises employees, performing related human resources functions and completing necessary paperwork.
- Supervises administrative and technical matters for the engineering section, including program implementation, interdepartmental coordination, personnel management and budget.
- Provides technical guidance and leadership for capital projects, Department programs and the development review process.
- Manages design services contracts and reviews specifications, estimates and standards.
- Assists County Departments in construction management of capital projects, serves as construction manager and supervises construction management of a variety of assigned projects in the Department of Public Works.
- Provides responses to inquiries and concerns from the public, in person and in writing.
- Prepares reports and makes presentations as necessary.
- Performs related work as required.

Working Conditions:

A. Hazards

- Routine exposure to adverse weather, dust, fumes, noise, vibrations, insects and hot and cold temperatures

B. Environment

- Office
- Field

C. Physical Effort

- Routine lifting of objects under fifteen (15) pounds
- Physically able to maneuver over rough terrain, including mud, debris and other obstructions on slopes ranging from 0 – 50%

D. Exempt

Knowledge, Skills and Abilities: Extensive knowledge of modern principles of civil engineering required. Ability to evaluate plans, estimates and specifications. Ability to manage budgets, programs and projects and to direct work of division staff. Ability to maintain effective working relationships with others and to effectively communicate verbally and in writing. Ability to exercise good judgment and to work independently.

Education, Experience and Training: Bachelor's degree in engineering or related field required with at least five (5) years of progressively responsible engineering experience required; Professional Engineer (PE) license in the State of Virginia required or demonstrated ability to obtain State of Virginia license within six months of date of hire, if licensed in another state. Equivalent combinations of education, experience and training may be acceptable.

Special Conditions:

- Criminal Records Check, including fingerprinting
- Valid Commonwealth of Virginia Driver's License with acceptable driving record
- Twelve-month probationary period
- Work beyond normal schedule

For more information or to apply for this position, please visit our career site at:
www.hanovercountyjobs.com