

Division Director, LDS/SW Compliance - Permits Application and Code Administration Director

Salary - \$94,050.94 - \$156,750.67 Annually

Location - FAIRFAX (EJ26), VA

Job Type - FT Salary W BN

Department - Land Development Svcs

Job Number - 22-00756

Closing - 4/1/2022 11:59 PM Eastern

Pay Grade - S34

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/3456274/division-director-lds-sw-compliance-permits-application-and-code-administratio?keywords=division%20director&pagetype=jobOpportunitiesJobs>

Job Announcement

Fairfax County boasts a top-notch school system, safe neighborhoods, thousands of acres of parkland, and bustling town centers. County government sits at the heart of this dynamic community of almost 1.2 million residents and seeks employees eager to bring their energy, enthusiasm and skills to serve Fairfax residents and to shape the county's future. Land Development Services (LDS) is the steward of the county's land development and building construction codes and regulations, and its staff members embrace their essential role as "first preventers." Every day, through careful review, permitting and inspection of site and building construction, our staff protect the health, safety, welfare, and environment for those who live in, work in, and visit Fairfax County. Our department also serves as the gateway to much of the county's economic development, reviewing over 30,000 building and site plan submissions, issuing over 70,000 building permits, and conducting over 220,000 building and site inspections each year. If you would like to join a creative, collaborative, innovative team doing meaningful work, then LDS is the place for you.

The Director for the Permit Application and Code Administration (PACA) Division provides leadership and oversight for the County's permit counter and select review services for all site and building development permitting. The Director oversees the frontline customer services of roughly 60 staff as well as permit administration from application to project completion/closeout for \$2 billion dollars of construction activity annually. Moreover, the Director plays a direct role to ensure that the county successfully meets the obligations of its Chesapeake Bay Program, Virginia Erosion and Sediment Control Program (VESCP), Virginia FEMA Floodplain Program; and Virginia Stormwater Management Program (VSMP).

A successful candidate must foster positive working relationships with county leadership, private industry, and the public; resolve complex issues involving competing technical and value interests associated with private development projects; and promote an efficient and effective use of the agency's workforce. As such, the director serves as a key leader in the Land Development Services (LDS) department and a member of the LDS Executive team to promote collaboration within the agency as well as to facilitate the interface between the agency and partner agencies. And through every aspect, the director must proactively foster a culture of customer service.

Note: This position is considered "essential personnel" and will be required to report to work regardless of the emergency situation (weather, transportation, other disaster).

Employment Standards

EMPLOYMENT STANDARDS:

[Any combination of education, experience, and training equivalent to the following:](#)

(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to"). Graduation from an accredited four year college or university with major coursework in Engineering or a related field; PLUS Eight years of progressively responsible experience in the appropriate engineering field or environmental science field, two of which must have been in a supervisory capacity.

CERTIFICATES AND LICENSES REQUIRED:

- Driver's license
- Professional Engineer (PE)
- VDHCD Permit Technician (Required within 12 months of hire)
- DEQ Erosion & Sediment Control Combined Administrator certification - completion of first required training class within
- 12 months of hire and certification required within 12 months of date of completion of first required class.

SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check, a credit check, and a driving records check to the satisfaction of the employer.

All newly hired employees are required to be fully vaccinated against COVID-19 (two weeks after the last required dose) as a condition of employment or obtain approval of a medical or religious exemption **prior to their start date**. Proof of an exemption or vaccination status will be required during the pre-employment onboarding process. New employees who obtain an exemption from the vaccine mandate for medical or sincerely held religious beliefs will still be subject to the weekly testing requirement. Vaccinated employees and employees with a medical or religious exemption will complete the attestation online on their first day of employment or shortly thereafter.

PREFERRED QUALIFICATIONS:

- Experienced in leading and/or managing a large organization.
- Proven success in building and fostering business relationships.
- Experienced in facilitating resolution of complex technical issues amongst external and internal stakeholders.
- Experienced in contributing to strategic planning, business process improvement efforts and implementation, and change management.
- Solid understanding of land development process.
- Ability to negotiate, problem solve, and deliver creative solutions.
- Prior experience working in or with local government.
- Excellent verbal and written communication necessary.

PHYSICAL REQUIREMENTS:

Work is usually sedentary; ability to operate motor vehicle, ability to climb stairs and traverse uneven terrain, ability to operate keyboard driven equipment. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview, may include practical exercise

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. EEO/AA/TTY.