

FINAL/DRAFT



FIRE CHIEF – TOWN OF WEST POINT, VIRGINIA

The Town of West Point, Virginia is seeking qualified applicants for the position of Fire Chief. The Town of West Point is in east-central Virginia on the Middle Peninsula and is situated at the confluence of the Mattaponi and Pamunkey Rivers that forms the York River. The Town has a population of 3400+, offering a top-ranking public-school system and named one of the safest towns in the Commonwealth of Virginia.

The Fire Chief is an executive level professional and as a Department Head will oversee the Town's Fire and EMS operations and services, performing a variety of technical, administrative, and supervisory duties in planning, organizing, directing, and implementing fire prevention, suppression, and emergency medical services and the establishing of operational policies, procedures, guidelines, and regulations for the Department and serve as a point of control to ensure these items are followed.

The candidate would have an Associate degree in Fire Science, Fire Administration, Public Administration, Emergency Management or a related field and a minimum of 10 years progressively responsible experience. Appropriate experience and training may be substituted in place of degree requirement. Candidate must have current certifications for the following: Firefighter I and II, Emergency Medical Technician, Hazardous Materials Awareness and Operations, Mayday Firefighter Down Operations, Incident Safety Officer, National Incident Command System 100, 200, 300, 400, 700, 800, Officer I and II Instructor I and II.

Anticipated hiring range: Grade 27 (65014.66-82942.82) Salary is negotiable depending upon qualifications. Excellent benefits package to include Virginia Retirement System, Group Life Insurance, Health Benefits, Paid Vacation/Sick Leave, and access to other voluntary benefit programs.

Applicants may view the full job description and apply online at: <https://governmentjobs.com/careers/west-point> or request an application by emailing: jobs@west-point.va.us. Paper applications and resumes can be mailed to: Town of West Point Department of Human Resources, P. O. Box 152, West Point, VA 23181 or hand delivered to 802 Main Street, West Point, VA 23181. **Position is open until filled. The review of the first round of applicants will begin Friday, February 18, 2022.**

For questions, please contact: Department of Human Resources at jobs@west-point.va.us or (804) 843-2512.

The Town of West Point is an Equal Opportunity Employer