

2022 Virginia County Board Chairpersons' Institute



Friday, February 4, 2022
Omni Richmond Hotel

9-930AM

Breakfast

BREAKFAST SPONSOR | Aetna



930-940AM

Institute Overview, Welcome, and Introductions

Meg Bohmke | VACo President and Stafford County Supervisor

Dean Lynch | VACo Executive Director

940-1040AM

Session 1 – Policy Priorities and the County Budget

William Kyger | Rockingham County Supervisor

**1040-11AM
MEET OUR SPONSORS**

11AM-NOON
Session 2 – Managing Meetings
Sharon Pandak | Pandak & Taves, PLLC

NOON – 1PM
Lunch

1-2PM
Session 3 – Internal Work Relationships
Ruth Larson | James City County Supervisor
Scott Stevens | James City County Administrator

BREAK SPONSOR | VAcorp 

210-330PM
**Session 4 – Virginia County Government Structure,
Powers, & Duties**
John McGlennon | James City County Chairman

BREAK SPONSOR | VML/VACo Finance 

330-345PM
TIME WITH SPONSORS

345-445PM

Session 5 – Citizen Engagement

Billy Martin | Botetourt County Supervisor
Gary Larrowe | Botetourt County Administrator

6PM

Reception | Dinner

RECEPTION SPONSOR | Baker Tilly



DINNER SPONSOR | Blue Line Solutions

Saturday, February 5, 2022
Omni Richmond Hotel

8-830AM

Breakfast

BREAKFAST SPONSOR | Blue Line Solutions



830-930AM

Session 6 – Media Relations

Gage Harter | VACo Director of Communications

930-1030AM

Session 7 – The Importance of Goal Setting

Jackson C. Tuttle, II | Berkley Group Executive Manager

**1030-1045AM
TIME WITH SPONSORS**

1045-1145AM

Session 8 – The Role of the Chair

Christopher Winslow | Chesterfield County Chair

BREAK SPONSOR | Berkley Group



1145AM-NOON

Closing – Your Role in Your Association

Dean Lynch | VACo Executive Director

NOON

**Adjournment | Box Lunch to Go
LUNCH SPONSOR | Berkley Group**

