

Hanover County Government  
Department of Public Utilities  
Utility Operator (CD) – Doswell Wastewater Plant  
Salary: \$33,923.00 - \$53,095.00

**General Description:** This is a technical position. The incumbent operates one of the County's water plants, wastewater plants or water distribution systems.

**Organization:** The Utility Operator position is part of Hanover County's Career Development Program (CD). The Utility Operator has four (4) levels: Operator-in-Training, Apprentice, Journeyman or Master. The CD requires that an employee obtain a Class II Operator License within 5.5 years of hire. The incumbent reports to the Utility Superintendent and supervises no staff.

**Essential Functions:** Duties will vary at each level of the career ladder. In addition to the list below, the duties will be consistent with the type of facility in which they work.

- Conducts laboratory analysis.
- Monitors plant or system processes and makes adjustments as necessary.
- Maintains operational and maintenance records.
- Assists with regulatory reporting.
- Collects samples for analysis.
- Keeps plant and work environment clean.
- Assists maintenance personnel as needed.
- Master Operators will function in a lead position and will be required to assist the Superintendent with a variety of administrative functions/special projects and stands-in during Superintendent's absence.
- Other operational duties as assigned.

**Working Conditions:**

- A. Hazards
  - May be exposed to chemicals, dust, fumes, noise, vibration, repetitiveness, wastewater
- B. Environment
  - Office
  - Field - Laboratory, industrial plant, outdoors in all weather conditions
- C. Physical Effort
  - Occasional lifting of objects up to 50 lbs. and routine walking up and down a 32 ft. high stairway
- D. Non-exempt

**Knowledge, Skills and Abilities:** Varies with CD level. Knowledge of water or wastewater and abilities, required. Knowledge and skills sufficient to meet CD requirements (e.g. certification, in-house promotion Board etc.).

**Education, Experience and Training:** High school diploma or equivalent required. Post high school training consistent with job demands, preferred. Must achieve Class IV to Class I license depending on CD level. Any equivalent combination of education, experience and/or training sufficient to demonstrate the knowledge, skills and abilities is acceptable.

**Special Conditions:**

- Criminal Records Check, including fingerprinting
- Valid Commonwealth of Virginia Driver's License
- Shift Work
- Water or Wastewater License issued by the State of Virginia
- Pre-employment Physical Examination/Drug Test and repeated in accordance to policy thereafter
- Twelve-month probationary period
- Essential staff designation
- Must wear uniform, including safety equipment
- This position is subject to being on routine on-call.

**For more information or to apply for this position, please visit our career site at:**

[www.hanovercountyjobs.com](http://www.hanovercountyjobs.com)