



PRINCE GEORGE COUNTY, VIRGINIA
invites applications for the position of:

Police Accreditation Manager

SALARY: \$43,912.00 - \$68,064.00 Annually

OPENING DATE: 11/30/21

CLOSING DATE: Continuous

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

The Prince George County Police Department is currently seeking qualified applicants for the position of Police Accreditation Manager (*non-hazardous duty civilian position*). This position will be responsible for overseeing the accreditation process, collaborating with the Police Department to formulate, implement and communicate policies and procedures, managing the department's state accreditation process to include compliance, training and various types of presentations to department personnel.

For a complete job description, please click [here](#).

QUALIFICATION REQUIREMENTS:

Advanced knowledge and understanding of the standards and expectations of the Virginia Law Enforcement Professional Standards Commission (VLEPSC). Prior experience with Power DMS computer software, to include the ability to show proficiency in the administration of the software. Must have excellent organizational and project management skills and attention to detail; ability to analyze and resolve problems; and ability to communicate clearly and effectively verbally and in writing.

SPECIAL REQUIREMENTS:

Minimum of an Associate's degree and three years of progressively responsible administrative and/ or management work experience; and two years of experience working as a Law Enforcement Accreditation Manager or an Assistant to a Law Enforcement Accreditation Manager. Possession of a valid driver's license valid in the Commonwealth of Virginia.

ADDITIONAL INFORMATION:

To apply online visit the website at www.princegeorgecountyva.gov. To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call (804) 722-8669. EOE.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.princegeorgecountyva.gov/>

Position #PAM122021
POLICE ACCREDITATION MANAGER
WJ

Prince George County
6602 Courts Drive
Prince George, VA 23875
804.722.8669

hr@princegeorgecountyva.gov

Police Accreditation Manager Supplemental Questionnaire

* 1. Have you ever been convicted of a felony?

Yes

No

* 2. Have you ever been convicted of a misdemeanor involving lying or stealing?

Yes

No

* Required Question