

# CHAIRPERSONS' INSTITUTE



**FRIDAY, FEBRUARY 4, 2022 AND SATURDAY, FEBRUARY 5, 2022**  
**\$350 ATTENDEE | [AGENDA](#) | [OMNI RICHMOND HOTEL](#)**

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

COUNTY/ORGANIZATION: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

NAME ON THE CARD: \_\_\_\_\_

**Hotel Reservation Details:** Lodging costs are not covered in the registration fee. The Chairpersons' Institute is held at the Omni Richmond Hotel, 100 South 12th Street, Richmond, VA 23219. Room rates start at \$162 (single room occupancy). To reserve a hotel room, call 804.344.7000 by January 31, 2022, with this code: **Government Legislative Day 2022 Group** or reserve a room at this [Omni Richmond Hotel link](#).

**Fax completed registration form with credit card information to 804.788.0083.**

**Or please make check payable to VACo. Mail check and completed registration form to 1207 East Main Street, Richmond, VA 23219.**

PLEASE CONTACT  
VALERIE RUSSELL AT  
[VRUSSELL@VACO.ORG](mailto:VRUSSELL@VACO.ORG)  
WITH ANY QUESTIONS.

**Registration Fee: \$350 Attendee | \$175 Guest**

Or [click here](#) to register online.



**Refund Policy:** Requests for registration refunds are honored if received by January 21, 2022. Substitutions are allowed in the event a supervisor is unable to attend. For more information, call VACo at 804.788.6652.