



**GLOUCESTER COUNTY**  
invites applications for the position of:

# **Senior Budget & Accounting Analyst**

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**SALARY:** \$65,380 +- DOQ

**OPENING DATE:** 10/29/2021

**CLOSING DATE:** Open Until Filled

**Description:**

Under direction, performs professional budget and accounting analysis work to assist the County in improving operational effectiveness and efficiency and to enhance the financial condition of the County. Work involves assisting with establishing and managing the County's budgetary plans, policies and practices to include Countywide strategic initiatives, accounting analysis and performance measurements. Employee must exercise independent judgment, initiative, critical thinking, and attention to detail in accordance with established policies and procedures. Reports to the Fiscal Services Manager.

**Required Knowledge, Skills, and Abilities:**

Thorough knowledge of fiscal, economic and budget analysis, budget development and management, and statistics.

Advanced knowledge of the concepts and details involved in developing, operating, monitoring, and modifying automated financial/budgeting systems.

Progressive knowledge of accounting, ledger recording, balancing, and financial reporting; generally accepted accounting principles (GAAP); Governmental Accounting Standards Board (GASB) statements.

Progressive knowledge of the current literature, trends and developments in the field of budget and program analysis, and performance measures.

Progressive knowledge of relational database characteristics and structured query language (SQL).

Broad knowledge of work distribution, methods-improvement techniques, management analysis and cost-benefit analysis.

**Qualifications**

Bachelor's degree in business, public administration, economics, finance or a related field.

Minimum of 5 years of work experience in accounting, budget analysis, cost-benefit analysis and/or economic and financial analysis; or an equivalent combination of training and experience, which provides the required knowledge, skills and abilities.

**Special Requirements**

To be considered for this position, your online application must include your cover letter, and resume. A minimum of 3 professional references must be listed on the application.

***Review of applications will begin immediately, and priority will be given to those who qualify and apply by November 12, 2021.***

For a complete job description and to apply online, visit our website at: [www.gloucesterva.info](http://www.gloucesterva.info).

*Gloucester County is an Equal Opportunity Employer*