



**Assistant Planning Director/Code Compliance Officer  
Richmond County, Virginia**

The Richmond County Board of Supervisors has an immediate opening for an Assistant Planning Director/Code Compliance Officer. Primary duties will be the inspection and enforcement of all environmental components of development and land use activities, zoning compliance and permitting. This includes, but is not limited to, uses and activities relating to zoning, erosion and sediment control, wetlands, storm-water management, Chesapeake Bay Act and litter control. The ideal candidate should have knowledge of environmental laws, development practices, local land use and enforcement authorities. Applicants must possess good public relations skill. BS in environmental science, biology, earth sciences, planning, public administration or related fields preferred and or equivalent training/experience considered. Valid current driver's license and transportation required. Position requires working outdoors and moderately strenuous physical activity during all seasons. Salary range for the position is DOE/DOQ, up to \$55,000, with associated County benefits. Additional compensation with certification in Erosion and Sediment Control from Commonwealth of Virginia. A six-month probationary period is required for the position. National Criminal Background Check and DMV driving record report is a condition of employment. A completed Richmond County Application must be submitted for employment consideration, along with a resume. Applications are available online at [www.co.richmond.va.us](http://www.co.richmond.va.us) or in person at the County Administrator's Office, 101 Court Circle, Warsaw, Virginia 22572. Applications may be submitted in person at the same address, or by e-mail to Hope Mothershead at [hmothershead@co.richmond.va.us](mailto:hmothershead@co.richmond.va.us). For additional information, please contact the County Administrator's Office at 804-333- 3415. Applications are due no later than 5:00 P.M. Friday, December 10, 2021. Richmond County is an Equal Opportunity Employer.