

## Care Team Nurse Case Manager

\$44,545 / year or higher DOQ + [Full-Time County Benefits](#); this is a limited-term position.

James City County Social Services Department seeks an individual to perform responsible work identifying and providing services to address needs of children and their families through the provision of community-based services under a grant-funded program.

### Responsibilities:

- Provides ongoing assessment of health care needs for children and their families and develops treatment goals and objectives as identified through the assessment.
- Provides case management services to children and their families such as referrals, monitoring, support, illness education and development of skills to enhance community integration.
- Provides community education, **health promotion**, and consultation services for children and families.
- Documents accurately and timely for enrollment paperwork, reports, assessments, family plans, progress notes, and other required forms.
- Works with local medical professionals to coordinate care and services.
- Supports and assists the family in obtaining and maintaining a medical home including assisting the family with scheduling appointments, eliminating barriers to keeping appointments and intervening with the provider to resolve relationship issues and support to ensure seamless care as needed.

### Requirements:

- Any combination of education and experience equivalent to an Associate's degree in a related field; Bachelor's degree preferred; experience working with children and families, individuals from vulnerable populations, and home visiting; Public Health experience preferred.
- Requires Licensed Professional Nurse (LPN) or Registered Nurse (RN) licensed from the Commonwealth of Virginia.
- Must possess, or obtain within 30 days of hire, a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria.
- Knowledge of broad range of treatment modalities and disorders, to include mental and substance abuse, as well as knowledge of medications, indications, and contraindications
- Knowledge of principles and processes for providing customer service including setting and meeting quality standards for services, and evaluation of customer satisfaction.
- Skills in recording, interviewing, assessing, decision making, and treatment planning to include timely documentation of notes and data
- Skill in use of computer software, especially Microsoft Office Suite and case management software a plus; and oral and written communication
- Ability to analyze and use judgment in accomplishing diversified duties; think independently within the limits of policies, standards, and precedents.

[Click here](#) for full job description. Accepting applications until position is filled. Cover letters and resumes may also be attached, but a **fully-completed application** is required in order for your application to be considered.

**Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>**