



City of Fredericksburg, Virginia

VACANCY ANNOUNCEMENT
COMMUNITY DEVELOPMENT PLANNER II
Starting Salary Range: \$52,312-\$57,543
with higher salary possible depending on qualifications.
Position #: 206-3900-1

Under general supervision, this position performs professional planning and administrative work for the Department of Community Planning and Building. Work involves managing and administering housing and community development programs and ensuring compliance with applicable regulations and requirements. Prepares plans and annual performance reports for assigned programs. Assists with researching and preparing long range planning studies and small area plans. Prepares grant applications for public and private funding. Performs related work as required. Serves as city liaison for all Census related activities.

The City of Fredericksburg is economically, culturally, and racially diverse. The most desirable applicant has a demonstrated ability to work with all elements of this community.

A highly qualified applicant will:

- Have a Master's degree with coursework in public administration, business, project management, or related field;
- Have considerable experience in community development and affordable housing development programs, or equivalent combination of education and experience; and
- Be very organized.

A criminal background and driving record check will be completed. Come be a part of a knowledgeable and amazing work team committed to excellence in serving a thriving and growing community. The City is a member of the Virginia Retirement System and offers competitive health insurance and leave benefits

The position is open until filled, however it is recommended that completed City Applications should be submitted before **11:59 PM on September 27, 2021**. Applications may be found at <https://www.fredericksburgva.gov/216/Employment>.

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