

## Planning Manager

### Planning

**Hiring Range: \$74,378 - \$87,536**

**Deadline: 11:59 p.m. July 11, 2021**

Chesterfield County's Planning Department is seeking a Planning Manager to manage the county's comprehensive planning and research team for the department. Oversees, manages, and implements amendments and updates to the county's comprehensive plan. Supervises a staff of four, providing leadership and general guidance to long range planning efforts. Establishes work programs and leads improvement initiatives to products and processes relative to long range planning policies and practices. Makes presentations to the Planning Commission and Board of Supervisors on long range growth and development issues. Provides input to local development projects that reflect the intent of the vision of the comprehensive plan and development policies. Perform other work as required. Successful candidate will possess a master's degree in urban planning or a related field; seven years of experience in the field of planning, including five years supervisory experience; or an equivalent combination of training and experience. Professional certification preferred. Knowledge and practical experience with state comprehensive planning requirements. Experience effectively leading and supervising a team of project managers in a collaborative environment. Extensive knowledge of local planning programs, policies, procedures, and operations. Knowledge of Geographic Information Systems (GIS) applications. Excellent oral and written communication skills, including extensive experience using PowerPoint to present to citizens, staff, and officials. Ability to establish and maintain excellent working relationships with citizens, officials, and staff from a variety of departments. **Current valid driver's license and good driving record required. Based on the Virginia DMV point system, record must not reflect a total of six or more demerit points within the twenty-four months preceding the anticipated hire date, or one major violation of six demerit points within the preceding thirty-six months. Out of state driving records must be obtained by applicant and presented at time of interview. Records must reflect at least three years of history and be dated within thirty days of interview date. Pre-employment drug testing, FBI criminal background check and education/degree verification required.** A Chesterfield County application is required and must be submitted online by deadline. Visit [chesterfield.gov/careers](http://chesterfield.gov/careers) to view instructions and to complete and submit an application. (804) 748-1551.

***An Equal Opportunity Employer Committed to Workforce Diversity***