



POSITION VACANCY

**Family Services Specialist**

Montgomery County Department of Social Services Montgomery County, Virginia  
Position #540102-1

Montgomery County Department of Social Services seeks qualified applicants for the position of Family Services Specialist. Responsibilities include developing and implementing individualized service plans involving the application of casework methods and basic service level caseloads of Adult Protective Services, Child Protective Services, Foster Care and Adoptions. Determine, investigate, treat and prevent adult abuse, neglect and exploitation and provide intensive ongoing social services/case management to those over age 60 or 18 and older and incapacitated, to maximize functioning, independence and prevent loss of life or health. Provide ongoing Child Protective Services to families and children who have been determined high risk for further abuse and neglect while working to continually assess safety, monitoring the home environment, ensure access to needed services and ensure that needs of the children and family are met. Customary schedule M – F, 8:30 AM – 5 PM, plus after-hours on-call coverage and responding to child/adult protective services or foster care emergencies.

Essential duties include but not limited to: interpret laws, policies and regulations applicable to specific area of responsibility. Monitor, coordinate and administer specific programs assigned. Coordinate services within specific area of responsibility. Interview and assess client needs using factors such as education/skill levels, abilities, interests and support systems. Present cases to determine appropriate services and write/implement service plans. Provide case management services to ensure compliance. Complete necessary federal, state and local plans and reports. Conduct overall monitoring of programs in specific area of responsibility. Work collaboratively with various community agencies and providers.

Bachelor’s degree in Social Work or related Human Service field required; valid Virginia driver’s license with insurable driving record. Minimum salary **\$40,001/yr** with excellent benefits (paid health, dental, and vision, flex spending, life, disability, retirement, wellness program). Interested candidates should apply online at: <http://www.montgomerycountyva.gov/hr> by **Monday, July 12, 2021** to be considered. To request an application accommodation for disabilities, contact Human Resources at 540.394.2007

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

