

COUNTY OF WARREN, VIRGINIA
DEPUTY FINANCE DIRECTOR

Warren County (est. pop. 40,202), covering 219 sq. miles located in the northern Shenandoah Valley, is seeking highly motivated and skilled candidates to fill the position of **Deputy Finance Director**. Warren County is known for its prime location; scenic beauty; tourist attractions such as the Skyline Drive, Skyline Caverns, and the Shenandoah River; proximity to numerous colleges and universities; strong school system; and its diverse economy and workforce.

This position performs intermediate professional and administrative work assisting with the planning, organizing and directing the financial activities of the County. Responsibilities include coordinating the preparation of the annual operating budget developing and analyzing revenue and expenditure projections; assisting departments with budget preparation; and advising County Administration on budget matters. Successful candidate must possess ability to establish and maintain productive and harmonious relationships with County officials, associates, and citizens; comprehensive knowledge of the theories, principles, practices and techniques of municipal accounting, finance and budgeting; thorough knowledge of laws and administrative policies governing municipal financial practices and procedures; and ability to work independently and meet multiple deadlines; and ability to supervise the work of others. Any combination of education and experience equivalent to graduation from an accredited college or university with major coursework in accounting, business administration, finance, public administration or related field required with considerable experience in budget analysis/preparation and some supervisory experience. Possession of or eligibility to become a Certified Public Accountant preferred.

Beginning salary \$53,733.87 and is negotiable based on qualifications and experience, with an excellent benefits package. For employment application, including job description, contact Warren County Administrator's Office, 220 North Commerce Avenue, Suite 100, Front Royal, VA, or by calling (540) 636-4600, or by visiting our website at www.warrencountyva.net. This position will be open until filled. EOE.