

**POSITION AVAILABLE**

**ECONOMIC DEVELOPMENT SPECIALIST**

The County of Amelia is accepting applications for a full-time salaried position of Economic Development Specialist. Responsibilities of this position include, but are not limited to, coordinating day-to-day operations related to Economic Development activities, business recruitment, retention, and expansion efforts, as well as general marketing and media communications. The Economic Development Specialist will negotiate with industry representatives to encourage location in Amelia County. Applications will be accepted until the role is filled. The County of Amelia Employment Application is available on [ameliacova.com](http://ameliacova.com) or at the County Administration Office located at 16360 Dunn Street, Suite 101 Amelia, VA 23002. All applications and supplemental materials can be dropped off at the County Administration Office or completed and emailed to [holly.steele@ameliacova.com](mailto:holly.steele@ameliacova.com). For further information, please call Holly Steele at (804)561-3039. Amelia County is an EOE. Drug testing and background check required. For complete job description, please visit [ameliacova.com](http://ameliacova.com).

Pay Band = \$43,824 - \$58,282