



Architect II - Engineering Division

The City of Roanoke is seeking a part-time Architect II in its Engineering Division. The highly qualified applicant will provide design and project management services in support of capital projects. Projects include both new construction and major renovation work.

Responsibilities: Project formulation and scoping; budgeting; cost estimating; scheduling; specification writing; client coordination; and procurement of design and construction services.

Duties: Execute the building management plan with the Facilities Management Division to identify and quantify cost and phase building maintenance, remodeling, renovation, restoration, and additions to buildings currently owned and/or leased by the City; oversee and assist with project design to ensure specifications fulfill needs and project complies with City, State and Federal laws, codes and ordinances; assist in the preparation of annual building maintenance programs that may include roof maintenance/replacement, heating and air conditioning maintenance/replacement plans and building upgrade programs; perform professional architectural design and automated drafting work; provide technical assistance to the Architectural Review Board; assist in the development and training of other professional staff; and provide project management to professional engineers and architects in various projects.

Requirements: Bachelor's degree from four-year college or university with a major in architecture, engineering, urban planning, or a related field, with five to 10 years' related experience and/or training, or equivalent combination of education and experience. Applicants must have demonstrated the ability to analyze client needs and formulate cost effective solutions within defined scope and budget. Familiarity with sustainable design practices and LEED certification process is desired. Possession of a license to practice architecture in the Commonwealth of Virginia is preferred.

This is a part-time position, with the intent to work 20-30 hours per week. Salary: \$35 Hourly. The successful candidate will be offered/eligible City of Roanoke benefits at a pro-rated amount. EEO/AA/M/F/Disability Employer. To apply, visit www.roanokeva.gov/jobs. Deadline to apply: June 11, 2021, 11:59 p.m. Eastern Standard Time.