



A PART OF  
 RAFTELIS

## Loudoun County

### DIRECTOR OF COMMUNITY CORRECTIONS

#### The Position

The Director of Community Corrections is a senior-level executive position reporting to an Assistant County Administrator. This position provides leadership and oversight of a variety of programs, including Probation Supervision, Pre-trial Release, Community Service Monitoring, GPS Monitoring, and Secure Continuous Remote Alcohol Monitoring (SCRAM), in addition to the collection of court costs, fines, and restitution payments. The Director of Community Corrections oversees the delivery of a variety of services for non-violent offenders, including educational programs on anger management, life skills, substance abuse, shoplifting prevention, and domestic violence. The Director will execute the strategic plan for the Department of Community Corrections and provide expert-level advice and guidance to the Board of Supervisors and County Administrator on community corrections-related matters. The Director oversees a department of 32 employees and manages a budget of \$3.4 Million.

The Department offers group counseling services and oversees specialized programs including driving while intoxicated (DWI), victim impact panels and enhanced supervision for repeat DWI offenders, domestic violence supervision, and specialty courts, including mental health docket, veteran docket, and adult drug court. The Director will effectively partner with the Department of Mental Health, Substance Abuse and Developmental Services and other County Departments and agencies to deliver a variety of high-quality programs and services to the judiciary and offenders. The Director effectively pursues and manages state and federal grants and other opportunities to offset the cost for programs and services. Approximately 20.3% of the total \$3.4 Million operating budget is offset by grants (federal or state), while 6.3% of that amount is offset by recovered costs and charges for services.

#### Experience and Education

Minimum requirements are a master's degree and six (6) years of directly related experience with increasing responsibility, including two (2) years in a supervisory or management role; OR the equivalent combination of education and experience. Experience supervising exempt-level staff is required.

Preferred qualifications include management-level experience in a local government organization managing a community corrections or similar probation services program. Other preferred experience includes specialty court experience, victim impact panels, knowledge of the Virginia Division of Criminal Justice Services and Association, grant writing and management, domestic violence training, experience conducting recidivism studies, and demonstrated success appearing before elected bodies or individuals.

#### Compensation

The hiring range is \$112,200 to \$168,000, depending on qualifications. A competitive total compensation package will consider the candidate's experience, and expertise and will include paid relocation as appropriate and an excellent benefits package.

#### How to Apply

Applications will be accepted electronically by The Novak Consulting Group at <https://bit.ly/3gpYx4R>. Applicants complete a brief online form and are prompted to provide a cover letter and resume. Open until filled with the first review of applications on **May 27, 2021**.