



# **CAPITAL PROJECTS MANAGER**

Harrisonburg, Virginia



## THE COMMUNITY

The City of Harrisonburg is an independent city located in the central Shenandoah Valley region of Virginia. The City falls within Rockingham County and encompasses 17.3 square miles, serving a population of approximately 54,000. Harrisonburg is located along Interstate 81 and is only two hours away from both Richmond and Washington, D.C. Harrisonburg City Council and staff are currently operating under the City's 2039 Vision Plan, which calls for a focus on Available Housing for All; A Thriving Educational Epicenter; Fiscal Sustainability and Planning; A City for All; Distinctive, Reliable Delivery of High-Quality City Services; and Economic Development: Goals, Gains and Growth. Additionally, City staff strive to embody these five Values: Progressive Innovation, Productive Communication, Trusted Service, Winning Teamwork, and Valued Employees.

Once an agricultural hub, Harrisonburg has now evolved into a lively and distinct destination with a vibrant arts and entertainment scene. The City is home to a plethora of parks and trails and hosts community events throughout the year. Downtown Harrisonburg was designated as Virginia's first recognized Arts and Cultural District in 2001 and the first recognized Culinary District in 2014. Downtown boasts a variety of locally-owned restaurants, coffee shops, bars, craft breweries, and boutiques. The area is home to an expansive network of galleries, music venues, theaters, and museums, making it an exciting place for anyone to enjoy.

Harrisonburg is a melting pot of ethnic diversity. In recent years, more than 1,900 refugees have settled into the City. Harrisonburg City Public Schools students speak more than 60 different languages, with English, Spanish, Arabic, and Kurdish being the most common.

Within the Harrisonburg City Public Schools system is a Pre-K Early Learning Center, six elementary schools, two middle schools, and a high school. A second high school will be built within the next few years. Harrisonburg is also home to two university campuses – James Madison University and Eastern Mennonite University. James Madison is a public research university with an enrollment of more than 22,000 students, and Eastern Mennonite University (EMU) is a private, Mennonite-affiliated liberal arts university with an enrollment of approximately 1,500 students.

Harrisonburg has been a Bronze Level Bicycle Friendly Community since 2011 and is dedicated to adding bicycle and pedestrian facilities throughout the community, making it attractive to walkers, runners, and cyclists alike. Miles of trails and sidewalks make it a walkable and bike-friendly community.

# THE DEPARTMENT

The Public Works Department prides itself on its people and their dedication to serving the community of Harrisonburg to the fullest of their abilities. The people of Public Works work together to build an environment of collaboration, open communication, and respect.

Harrisonburg Public Works is diverse department of approximately 100 employees who strive to enhance the quality of life of our citizens. We do this by providing a variety of services, such as Stormwater Management & Environmental Initiatives, Streets & Traffic Management, Trash & Recycling, and Biking & Walking Paths. We also deliver public infrastructure projects, that will be lead by the Capital Projects Manager, for a variety of departments such as Public Utilities (public water and sanitary sewer), Parks & Recreation, Public Transportation, and City Capital Projects.

The Department is taking a pro-active roll in communicating with those in our community through various marketing efforts including Facebook and e-newsletters. Being transparent with our community opens dialog to better aid us in design and implementation of special projects and routine maintenance.

In 2012, the Construction Management Team was created. The purpose of the Team is to provide right-of-way acquisition, utility relocation, preconstruction services, construction administration and post project closeout for all public, capital improvement projects on a City-wide basis.

Since its inception, the Team has brought together multiple disciplines of planning, engineering, budget, administration, and inspection services to act as a liaison to City departments when executing contracts for major capital improvements.

For more information about Harrisonburg Public Works visit <https://www.harrisonburgva.gov/public-works> or check us out on [Facebook](#)

## Public

### Works Vision

We, as employees of the Public Works Department, are committed to providing exceptional services to the Harrisonburg community through our mission and core values while cultivating an environment of collaborative leadership and innovative problem solving.

### Mission

The Public Works Department commits to providing high-quality and dependable essential services to the Harrisonburg community through effective and efficient operations in the areas of: transportation planning, traffic engineering, construction management, street maintenance, refuse and recycling, and stormwater/environmental management. We protect and promote the public interest through shared leadership principles and core values.

### Five Core Values

#### Respect

Compassion Gratitude

Inclusiveness

#### Integrity

Honesty Trust Commitment Clarity

#### Teamwork

Collaboration Accountability Initiative

#### Safety

#### Stewardship

Responsibility Care

Consistency

# PUBLIC WORKS DEPARTMENT



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## THE POSITION

The City of Harrisonburg Public Works' Capital Projects Manager will lead the construction management team as they oversee the development and construction of infrastructure projects. The Capital Projects Manager will have the opportunity over the next ten years to manage more than \$100 million in projects completed in The Friendly City through Federal, State and Local funding programs.

The projects include more than \$15 million over 10 years for the annual paving contract, \$3 million in bridge maintenance contracts, \$23 million in funded Capital Street Improvement projects, and \$17 million in anticipated Capital Street Improvement projects, and these are just the Public Works Department projects. Add to this the Public Utilities and City of Harrisonburg projects and the selected candidate will manage more than \$100 million in projects all over The Friendly City.

The Capital Projects Manager will work under the general direction of the Assistant Director of Public Works. The Engineering Construction Manager will oversee a staff of inspectors and engineers as well as collaborating with various engineering and management staff from other departments.

The position will also participate in the VDOT Urban Construction Initiative. Enrollment in the Urban Construction Initiative program allows localities to manage and act as project administrators. This allows greater control of project management and keeps transportation decision making as close to the customer as possible. This responsibility does require that enrolled localities follow all State and Federal guidelines as VDOT is required. Harrisonburg is one of fourteen localities statewide currently enrolled in this program.

**COMPENSATION**  
\$70,075 - \$80,579  
with an excellent benefits  
package.

**HOW TO APPLY**  
<https://www.harrisonburgva.gov/employment>

**QUESTIONS?**  
Contact Human Resources  
at  
[Employment@HarrisonburgVA.gov](mailto:Employment@HarrisonburgVA.gov)

# THE IDEAL CANDIDATE

The ideal candidate will have a thorough knowledge of the principles and practices of civil and/or highways and utilities engineering, erosion control and stormwater management including the procedures, equipment and tools needed for efficient and effective implementation under a safe working environment and the occupational hazards of the work required. A general knowledge of the modern methods and techniques as applied to the construction and maintenance of public works or utility facilities; land and engineering survey systems, methods and techniques; the principles and practices and techniques of engineering drafting.

The Captial Projects Manager will be able to confidently organize, lead, and manage a diverse team of staff at all skills levels through intermediate or direct supervision. The candidate will be open and approachable, a clear communicator, and visible in the Department. The ideal Captial Projects Manager will be a strong leader who will hold themselves and staff to the highest level of service and integrity while being firm and fair.

The new Captial Projects Manager will develop abilities and competencies required for group development dynamics and communications to effectively and efficiently utilize the human resources available to them. The ideal candidate will be skilled at using best practices to encourage the best efforts from their staff.

The new Captial Projects Manager will have the ability to establish and maintain effective working relationships with others in the Public Works Department, City officials, other public officials, Department Directors, other City employees, external customers, contractors, and the public. The new Captial Projects Manager would have the ability to develop strong working relationships with those within and outside of the immediate department in our culturally rich and diverse community.

## EXPERIENCE AND EDUCATION

**Minimum requirements include** undergraduate degree with coursework in civil engineering, construction management or related field and considerable experience in transportation, stormwater management, and public utilities construction in a supervisory or leadership position, or equivalent combination of education and experience. Possession of appropriate drivers license valid in the Commonwealth of Virginia and a safe driving record.

**Preferred qualifications include** holding or being able to obtain a Professional Engineers (PE) license in the Commonwealth of Virginia, a Project Management credential such as Project Management Professional (PMP) or Construction Contract Management (CCM). The successful applicant must pass a criminal background check, DMV driving record review, and drug screen.



CITY OF HARRISONBURG  
**PUBLIC  
WORKS**

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