

Principal Planner

Planning Department

Hiring Range; \$59,830 - \$80,998

Deadline: 11:59 p.m. March 14, 2021

Chesterfield County's Planning Department is seeking a Principal Planner. Under general supervision, performs work of considerable difficulty in advanced professional planning functions. Serves a project manager for zoning cases, difficult planning projects and/or specialized studies including assisting in the selection of consultants, developing contracts, analyzing and evaluating site and architectural plans, monitoring performance and making recommendations; responsible for planning, organizing and implementing programs and activities. Conducts planning research, analyses, and conflict resolution on projects of planning issues having a high degree of complexity and public interest. Drafts, prepares and coordinates zoning staff reports, new ordinances and comprehensive plan elements to accommodate changes resulting from legislation or new County policies. Designs and implements citizen participation activities to encourage action or resolve problems related to planning activities and projects. Conducts/facilitates internal and external meetings. Facilitates and negotiates resolution of difficult issues relating to a wide variety of zoning policy and development proposals; builds consensus with community leaders and organizations, customers, advocates, and other affected parties via negotiations, mediation and facilitation. Researches federal and state grant funding sources, prepares and writes grant applications, and assures compliance with grant requirements. Perform other work as required. **This position is a part of an approved Career Development Plan (CDP) and offers career progression opportunities and salary incentives, as funding permits, based on performance, qualifications, and experience.** Successful candidate will possess a bachelor's degree in urban planning, landscape architecture, or a closely related field (master's degree preferred); three years of planning experience including one year of experience in a supervisory or lead capacity; or an equivalent combination of training and experience. Considerable knowledge of the principles and practices of urban planning and development, regional planning, and land use (including zoning); of federal, state and local laws and ordinances affecting planning, zoning and development; of physical, social and economic factors involved in land use and regional planning; of research and statistical methods as applied to the collection and analysis of data essential to planning studies. Ability to independently perform complex research, analysis and report writing; to manage multiple projects simultaneously; to read, interpret and apply maps, development plans, technical reports, planning and zoning ordinances and related documents; to speak effectively at public hearings and forums before public officials, the Planning Commission, Board of Supervisors, and community groups; to communicate effectively orally and in writing; to operate a personal computer and related software and other standard office equipment; to develop and maintain effective working relationships with internal and external customers. **Current valid driver's license and good driving record required. Based on the Virginia DMV point system, record must not reflect a total of six or more demerit points within the twenty-four months preceding the anticipated hire date, or one major violation of six demerit points within the preceding thirty-six months. Out of state driving records must be obtained by the applicant and presented at time of interview. Record must reflect at least three years of history and be dated within 30 days of interview date. Pre-employment drug testing, FBI criminal background check and education/degree verification required.** A Chesterfield County application is required and must be submitted online by deadline. Visit chesterfield.gov/careers to view instructions and to complete and submit an application. (804) 748-1551.

An Equal Opportunity Employer Committed to Workforce Diversity