

MONTGOMERY COUNTY

HUMAN RESOURCES DEPARTMENT
MONTGOMERY COUNTY • VIRGINIA
WWW.MONTGOMERYCOUNTYVA.GOV



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Employment Services Worker

Montgomery County Department of Social Services
Montgomery County, Virginia
#540149-1

Montgomery County Department of Social Services seeks qualified applicants for the position of Employment Services Worker. Position works with clients to help them achieve economic independence and self-sufficiency. The position is responsible for assessing clients' strengths and weaknesses to determine job readiness, and helping remove barriers that prevent employment. Successful applicant must be able to follow complex policies, procedures and guidelines, and explain programs, rights, and responsibilities. Applicant must be able to interview clients, analyze oral and written data, conduct assessments and refer for appropriate services, and complete forms and documents. Must be able to plan, manage, coordinate and prioritize multiple activities. Successful applicant must be able to work with other inter-agency programs, other local DSS agencies, and community programs. Applicant must be able to meet specific state and federal requirements regarding time and accuracy of caseload activity.

High school diploma/GED and demonstrable basic computer skills required; valid Virginia driver's license with insurable driving record. Social Services experience preferred. Minimum salary \$36,987/yr. with excellent benefits (paid health, dental, and vision, flex spending, life, disability, retirement, wellness program). Interested candidates should apply online and include professional resume at: <http://www.montgomerycountyva.gov/hr> by **Tuesday, April 14, 2021** to be considered. To request an application accommodation for disabilities, contact Human Resources at 540.394.2007

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

