



PRINCE GEORGE COUNTY, VIRGINIA
invites applications for the position of:

Real Estate Appraiser

SALARY: Depends on Qualifications

OPENING DATE: 10/19/20

CLOSING DATE: Continuous

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Prince George County is currently seeking qualified candidates for the position of Real Estate Appraiser. This position will be responsible for conducting field data collection and appraisal work; preparing property valuations and creating and maintaining computerized files and records; assisting the public with real estate appraisal questions.

QUALIFICATION REQUIREMENTS:

For Real Estate Appraiser I: \$39,082 - \$60,576

Successful candidate must possess general knowledge of the practices of real estate appraising for assessment purposes; some knowledge of building and land values; some knowledge of the State laws, charter provisions and County ordinances relating to real property assessing; some knowledge of the Uniform Standards of Professional Appraisal Practice (USPAP); ability to analyze factors which tend to influence the value of property and to exercise judgment in the determination of property values; ability to write clear and concise reports; ability to deal effectively with the general public and associates. Ability to use a computer and be trained in CAMA software and the ability to maintain CAMA databases.

A minimum of two (2) years of real estate appraisal work experience or one (1) year of real estate assessment work experience for a Virginia locality, or equivalent. A minimum of one (1) course from the International Association of Assessing Officers (IAAO), or approved equivalent, to include IAAO Course 101: Fundamentals of Real Estate Appraisal

Graduation from high school and two (2) years of real property appraisal; or, graduation from college preferably with courses in real estate appraisal; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

For Real Estate Appraiser II: \$50,275 - \$80,440

Successful candidate must possess general knowledge of the practices of real estate appraising for assessment purposes; some knowledge of building and land values; some knowledge of the State laws, charter provisions and County ordinances relating to real property assessing; some knowledge of the Uniform Standards of Professional Appraisal Practice (USPAP); ability to analyze factors which tend to influence the value of property and to exercise judgment in the determination of property values; ability to write clear and concise reports; ability to deal effectively with the general public and associates. Ability to use a computer and be trained in CAMA software and the ability to maintain CAMA databases. A minimum of three (3) years of real estate assessment work experience for a Virginia locality, or equivalent. A minimum of five (5) courses from the International Association of Assessing Officers (IAAO), or approved equivalent, to include:

IAAO Course 101: Fundamentals of Real Estate Appraisal

IAAO Course 102: Income Approach Valuation

IAAO Course 201: Appraisal of Land
IAAO Course 300: Fundamentals of Mass Appraisal
IAAO Course 311: Residential Modeling Concepts

Additionally, a fifteen (15) hour course approved by the Appraisal Foundation in the Uniform Standards of Professional Appraisal Practice (USPAP) is required. May be required to complete additional course work or appraisal training to meet these requirements as a condition of employment.

SPECIAL REQUIREMENTS:

Pre-employment physical/drug testing and criminal background check, to include fingerprinting, required. Possession of an appropriate driver's license valid in the Commonwealth of Virginia.

ADDITIONAL INFORMATION:

To apply online visit our website at www.princegeorgecountyva.gov. To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804)722-8669. EOE.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.princegeorgecountyva.gov/>

Position #REA102020
REAL ESTATE APPRAISER
WJ

Prince George County
6602 Courts Drive
Prince George, VA 23875
804.722.8669

hr@princegeorgecountyva.gov

Real Estate Appraiser Supplemental Questionnaire

- * 1. Do you have experience working as a Real Estate Appraiser for local government or municipality?
 Yes
 No
- * 2. Do you possess an IAAO professional designation (or other recognized appraisal association designation) or have you satisfactorily completed any IAAO Courses?
 Yes
 No
- * 3. Do you possess a current Licensed Residential, Certified Residential, or Certified General Real Estate Appraiser license issued by the Virginia Real Estate Appraiser Board?
 Yes
 No
- * 4. Which of the following best describes your experience in real property appraisal?
 0 to less than 2 years
 2 to less than 5 years
 5 or more years

- * 5. Do you have experience with CAMA software?
 - Yes
 - No
- * 6. Do you have any experience with GIS systems?
 - Yes
 - No
- * 7. How would you describe your proficiency with Microsoft Office products?
 - Not proficient
 - Beginner
 - Intermediate
 - Expert
 - Microsoft MVP
- * Required Question