



**PRINCE GEORGE COUNTY, VIRGINIA
invites applications for the position of:**

Probation Officer

SALARY: See Position Description

OPENING DATE: 02/25/21

CLOSING DATE: Continuous

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Riverside Community Corrections is seeking qualified applicants for a grant-funded Probation Officer to conduct intake interviews; monitor clients' progress; testify in court; supervise probationers; prepare files and records. This position may be involved with working with Drug Court clients. Starting salary will be \$46,986.

QUALIFICATION REQUIREMENTS:

Successful candidate must have general knowledge of community resources; general knowledge of the Department of Criminal Justice Services, Code of Virginia Laws and Ordinances, District and Circuit Courts, and County policies and procedures; general knowledge of factors related to crime and delinquency; ability to communicate ideas effectively both orally and in writing; ability to make decisions and interpretations in accordance with established rules, policies, and procedures; ability to establish and maintain effective working relationships with clients, associates and the general public.

Candidate must have any combination of education and experience equivalent to graduation from an accredited college or university with major work in sociology, psychology or related field and some experience in the criminal justice field. Previous criminal justice experience and experience testifying in court strongly preferred. Drug Court experience is preferred.

SPECIAL REQUIREMENTS:

Possession of a valid Virginia Driver's license required. Possession of, or ability to obtain, VCIN certification required. Must be able to successfully complete required job related testing. Pre-employment drug testing and criminal background check, to include fingerprinting, required.

ADDITIONAL INFORMATION:

To apply online visit the website at www.princegeorgecountyva.gov. To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call (804) 722-8669. EOE.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.princegeorgecountyva.gov/>

Position #PO022021
PROBATION OFFICER
WJ

Prince George County
6602 Courts Drive
Prince George, VA 23875
804.722.8669

hr@princegeorgecountyva.gov

Probation Officer Supplemental Questionnaire

- * 1. Do you have previous experience as a Probation Officer?
 - Yes
 - No
- * 2. Do you have previous experience in the criminal justice field?
 - Yes
 - No
- * 3. Do you have a Bachelor's Degree in criminal justice or a related field?
 - Yes
 - No
- * 4. Do you currently possess a valid driver's license?
 - No
 - Yes
- * 5. How many years of experience do you have with Drug Court?
 - None
 - 1-3 years
 - 4-6 years
 - More than 6 years
- * Required Question