



**PRINCE GEORGE COUNTY, VIRGINIA**  
invites applications for the position of:

## **Manager III, Social Services Case Management (Foster Care)**

**SALARY:** \$53,794.00 - \$86,070.00 Annually

**OPENING DATE:** 02/12/21

**CLOSING DATE:** Continuous

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

The County of Prince George Social Services Department is seeking qualified candidates for the position of Manager III, Social Services Case Management. This position will be assigned to the Foster Care Team. This position is responsible for assessing client needs; counseling and assisting clients; determining available programs and services; preparing and maintaining files and records; preparing reports.

### **QUALIFICATION REQUIREMENTS:**

Thorough knowledge of social, economic and health problems; thorough knowledge of the family engagement and the helping process; thorough knowledge of foster care and adoption, policies and procedures; thorough knowledge of intervention and treatment techniques; ability to work with and counsel foster/adoptive children, biological and foster families from vast backgrounds; knowledge of safety measures for protection of self in hostile situations; ability to plan and organize work and to understand and interpret laws, policies and regulations; ability to communicate and establish effective working relationships with biological, foster and adoptive families, other professional and technical staff, social agencies and the general public; ability to complete thorough assessments, prepare reports and maintain records; supervise visits between the biological parent, relatives and foster child; transport foster child and/or parents to visitation, counseling, court appearances, medical and dental appointments; conduct court ordered investigations; conduct home visits and effectively deal with emergency intervention; perform intake services for child and adult protective services; testify in court; participate in on-call rotation; participate in community events and state and/or local committees.

### **SPECIAL REQUIREMENTS:**

Any combination of education and experience equivalent to graduation from an accredited college or university with major course work in social work, human services or related field and considerable local agency social work experience

### **ADDITIONAL INFORMATION:**

Possession of all requirements for position as specified by the Virginia Department of Social Services. Work may be required at times, outside of normal business hours to accommodate the

needs of the client.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.princegeorgecountyva.gov/>

Position #MIISSCM022021  
MANAGER III, SOCIAL SERVICES CASE MANAGEMENT  
(FOSTER CARE)  
WJ

Prince George County  
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804.722.8669

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### **Manager III, Social Services Case Management (Foster Care) Supplemental Questionnaire**

- \* 1. Do you have a Bachelor's degree in Social Work or a human services degree with a minimum of 2 years of experience?
  - Yes
  - No
- \* 2. Do you have direct casework experience in Foster Care and/or Adoption at a local Virginia Department of Social Services?
  - Yes
  - No
- \* 3. Have you completed the mandatory Virginia Department of Social Services Foster Care and/or Adoption training?
  - Yes
  - No
- \* 4. Do you have direct casework experience in Child Protective Services, On-going, Prevention or Adult Protective Services?
  - Yes
  - No
- \* 5. Do you have direct casework experience in the Interstate Compact of the Placement of Children (ICPC)?
  - Yes
  - No
- \* 6. Please select the amount of experience and proficiency you possess in OASIS.
  - I have never used OASIS
  - I am proficient in using OASIS in Foster Care
  - I am proficient in using OASIS in Foster Care and Adoptions
  - I am proficient in using OASIS in Foster Care, Adoptions and Resource Families
  - I am proficient in using OASIS in Foster Care, Adoptions, Resource Families and Child Protective Services
- \* Required Question