

## EMPLOYMENT OPPORTUNITY



### **Victim Witness Program Director Westmoreland County, Virginia**

Westmoreland County is seeking qualified applicants for the full-time, grant funded position of Victim Witness Program Director to perform intermediate paraprofessional and administrative work assisting victims and witnesses involved in cases handled by the Commonwealth's Attorney's Office. The work is performed under the limited supervision of the Commonwealth's Attorney. Educational requirements include any combination of education and experience equivalent to graduation from an accredited community college and considerable experience working with the general public and within the criminal justice system. Bilingual and experience working directly with domestic and sexual assault victims preferred. Salary range: \$28,530 - \$47,016 DOE/DOQ. The job description and application may be obtained either in person in the County Administrator's Office located in the George D. English, Sr. Memorial Building, 111 Polk Street, Montross, Virginia, by calling the County Administrator's Office at 804.493.0130 , or online: [www.westmoreland-county.org](http://www.westmoreland-county.org). First review of applications will start on February 3, 2021. Position will remain open until filled. A cover letter and resume should be submitted with the application via email to: [nrisavi@westmoreland-county.org](mailto:nrisavi@westmoreland-county.org) or mail to: Norm Risavi, County Administrator, Victim Witness Program Director Vacancy, P.O. Box 1000, Montross, VA 22520. EOE