



**PRINCE GEORGE COUNTY, VIRGINIA
invites applications for the position of:**

Manager V, Social Services Case Management

SALARY: \$61,589.00 - \$98,542.00 Annually

OPENING DATE: 01/08/21

CLOSING DATE: Continuous

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

The County of Prince George Social Services Department is seeking qualified candidates for the position of Manager V, Social Services Case Management. This position will be responsible for supervising Child Protective Services Investigations/Family Assessments, CPS Ongoing and Prevention programs; training and supervising social work staff; assigning cases and managing caseloads; overseeing the preparation and maintenance of files and records; preparing reports.

QUALIFICATION REQUIREMENTS:

Possess an extensive knowledge of the laws, policies and procedures governing Child Protective Services and Child Welfare best practices, casework supervision and staff development and retention; thorough knowledge of the philosophy, objectives, practices and techniques of social work and counseling; thorough knowledge of community resources for social services.

Provide direct supervision, hiring and training to staff screening reports for child abuse and neglect, conducting family assessments and investigations, completing CPS ongoing and Prevention case management and possess the skills to perform those duties as needed review of staff casework practice, documentation, appeals, FAPT and other child and family-related team meetings; work collaboratively with other child welfare programs on the transfer of cases across program areas; manage challenging client situations, handle after-hours emergencies and respond to community questions and concerns; gather and summarize statistical data related to program outcomes and community needs and other statistics as required to support programmatic functions and needs; ability to plan, organize, assign and supervise the work of staff; ability to communicate ideas effectively orally and in writing; ability to establish and maintain effective working relationships with clients, officials, associates and various parties to cases; and manage the Promoting Safe and Stable grant.

Participate in agency workgroups to ensure accuracy and compliance with program requirements and to promote the agency's strategic plan; represent the agency in local collaborations, such as MDT; participate in regional and state collaborative meetings and workgroups; provide education to the community on Child Protective Services and Child Welfare. Participate in agency sponsored community event as needed.

Provide supervisory on-call coverage for Child Protective Services, Child Welfare and Adult Protective Services by being available by phone to provide supervision and case consultation and respond to assist the on-call worker as needed based on local and state mandates and expectations.

SPECIAL REQUIREMENTS:

Any combination of education and experience equivalent to graduation from an accredited college or university with major course work in social work, human services or related field and considerable experience in social work. Master's degree preferred. Certifications in Child Protective Services and Adult Protective Services.

ADDITIONAL INFORMATION:

Possession of all requirements for position as specified by the Virginia Department of Social Services. Work may be required at times, outside of normal business hours to accommodate the needs of the client.

To apply online click [here](#). To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804)722-8669. EOE

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.princegeorgecountyva.gov/>

Position #MVSSCM012021
 MANAGER V, SOCIAL SERVICES CASE MANAGEMENT
 WJ

Prince George County
 6602 Courts Drive
 Prince George, VA 23875
 804.722.8669

hr@princegeorgecountyva.gov

Manager V, Social Services Case Management Supplemental Questionnaire

- * 1. Please select the correct amount of experience you possess in supervision in a local Virginia Department of Social Services involving CPS Assessments/Investigations and CPS ongoing services.
 - No experience
 - 1-2 years
 - 3-4 years
 - over 5 years
- * 2. Please select the correct amount of experience you possess with adult services, adult protective services or foster care.
 - No experience
 - 1-2 years
 - 3-4 years
 - over 5 years
- * 3. Please select the correct amount of experience you possess in your proficiency in Oasis.
 - I have never used Oasis.
 - I am proficient in using Oasis in CPS investigations and assessments.
 - I am proficient in using Oasis in CPS investigations and assessments and CPS ongoing.
 - I am proficient in using Oasis in CPS investigations, assessments and CPS ongoing and Prevention.

- * 4. Please select the correct amount of experience you possess in working a caseload for Child Protective Services, Ongoing or Prevention at a local Virginia Department of Social Services.
- No experience
 - 1-2 years
 - 3-4 years
 - over 5 years
- * Required Question