



GLOUCESTER COUNTY
invites applications for the position of:

Senior Budget and Program Analyst

SALARY: \$62,237 +/- DOQ

OPENING DATE: 12/10/2020

CLOSING DATE: Open Until Filled

Description:

The Senior Budget & Program Analyst performs professional budget and program analysis work to assist the County in improving operational effectiveness and efficiency and to enhance the financial condition of the County. Work involves assisting with establishing and managing the County's budgetary plans, policies and practices to include County-wide strategic initiatives, programs and performance measurements. Employee must exercise independent judgment, initiative, critical thinking, and attention to detail in accordance with established policies and procedures. Reports to the Accounting and Budget Manager.

Full Job Description is here: [Senior Budget & Program Analyst](#)

Required Knowledge, Skills, and Abilities:

Thorough knowledge of fiscal, economic and budget analysis, budget development and management, and statistics.

Advanced knowledge of work distribution, methods-improvement techniques, management analysis and cost-benefit analysis.

Broad knowledge of federal, state, and local laws and policies concerning municipal fiscal operations.

Broad knowledge of principles, methods, and practices of budget, accounting, ledger recording, balancing, and financial reporting; generally accepted accounting principles (GAAP); Governmental Accounting Standards Board (GASB) statements.

Thorough knowledge of the current literature, trends and developments in the field of budget and program analysis, and performance measures.

Broad knowledge of relational database characteristics and structured query language (SQL).

Qualifications:

Bachelor's degree in business, public administration, economics, finance or a related field.

Three to five years of work experience in budget analysis, cost-benefit analysis and/or economic and financial analysis; or an equivalent combination of education, training and experience, which provides the required knowledge, skills and abilities.

Special Requirements:

To be considered for this position, your online application must include your cover letter, and resume and a minimum of 3 professional references must be listed on application.

For a complete job description and to apply online, visit our website at: www.gloucesterva.info.

Gloucester County is an Equal Opportunity Employer