

City of Emporia

Position Announcement

Position Title: Planning Zoning and Project Manager

Description: Performs difficult professional and administrative work assisting in managing important projects and developing, implementing and enforcing the City's Zoning Ordinance. Serves as the City's designated Zoning Administrator. Work is performed under the general supervision of the Economic Development Director.

Special Requirements: Possession of a valid Virginia driver's license and acceptable driving record according to City of Emporia criteria.

Requires successful completion of a background check and pre-employment drug screening.

Membership in the American Planning Association (APA); certification is preferred.

Must obtain required NIMS/ICS certifications, within one year of hire

Erosion & Sediment (E&S) and Storm Water Administrator Certification through DEQ is preferred

Certification by Virginia Association of Zoning Officials as a Zoning Official or Zoning Administrator, is preferred.

Any combination of education and experience that qualifies a candidate may be considered in lieu of the specific requirements listed above.

SALARY: \$49,491-\$81,098 + Excellent Benefits

CLOSING DATE: Open Until Filled

Must Apply on City Application which may be obtained from: www.ci.emporia.va.us

Email: wfutrell@ci.emporia.va.us

Or Via USPS City of Emporia

City Manager's Office

201 South Main Street

Post Office Box 511

Emporia, Virginia 23847

For more information please visit: www.ci.emporia.va.us

The City of Emporia is an Equal Opportunity Employer/EOE