



**WILLIAMSBURG-JAMES CITY COUNTY**  
PUBLIC SCHOOLS | EST. 1955

### **Williamsburg-James City County Public Schools**

Williamsburg-James City County Public Schools is seeking an Executive Administrative Assistant to the School Board. This position is accountable for performing a wide variety of responsible, diverse, and complex administrative duties required by the School Board. Please click here for the position description: <https://wjccschools.org/job/38361/>.

This is a full-time position with excellent benefits. Apply online at <https://wjccschools.org/careers/>.