



PRINCE GEORGE COUNTY, VIRGINIA
invites applications for the position of:

Director, Community Corrections

SALARY: \$83,791.00 - \$134,065.00 Annually

OPENING DATE: 12/15/20

CLOSING DATE: Continuous

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Prince George County Community Corrections is currently seeking qualified applicants for the position of Director, Community Corrections. This position will be responsible for planning, directing and supervising community corrections services, programs and staff; coordinating program operations with departmental and court needs; directing and supervising activities; ensuring the preparation and maintenance of appropriate records and files.

For complete job description, please click [here](#).

QUALIFICATION REQUIREMENTS:

Comprehensive knowledge of the Department of Criminal Justice Standards and Guidelines, Community Correction and Pretrial Services policies and procedures, Code of Virginia laws and ordinances, District and Circuit Courts, and County policies and procedures; comprehensive knowledge of the principles, concepts, and methodologies of the human services and/or law enforcement field, including the ability to plan, organize, direct, and evaluate the work of others; comprehensive knowledge of the criminal justice system and community correctional programs sufficient to make decisions consistent with guidelines; comprehensive knowledge of treatment and criminal justice theory and practices in order to meet the needs of the program and community; ability to make decisions and interpretations in accordance with established rules, policies, and procedures; ability to plan and supervise the work of subordinates; ability to communicate effectively orally and in writing; ability to analyze financial data sufficient to develop and monitor budgets; ability to establish and maintain effective working relationships with associates, clients and the general public.

SPECIAL REQUIREMENTS:

Bachelor's Degree in criminal justice or related field from an accredited college or university preferred, supplemented by five years of experience in the criminal justice field, including considerable supervisory experience; or an equivalent combination of training and experience.

ADDITIONAL INFORMATION:

Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Completion of DCJS Basic Skills. Possession of VGIN certification within 6 months from the date of hire.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.princegeorgecountyva.gov/>

Position #DCC122020
DIRECTOR, COMMUNITY CORRECTIONS
WJ

Prince George County
6602 Courts Drive
Prince George, VA 23875
804.722.8669

hr@princegeorgecountyva.gov

Director, Community Corrections Supplemental Questionnaire

- * 1. Do you have a Bachelor's Degree in criminal justice or a related field?
 - Yes
 - No
- * 2. How many years of experience do you have in the criminal justice field?
 - Less than a year
 - 1-2 years
 - 3-5 years
 - more than 5 years
- * 3. Do you possess a valid driver's license in the Commonwealth of Virginia?
 - Yes
 - No
- * 4. How many years of experience do you have in a supervisory role within a criminal justice agency?
 - None
 - 1-2 years
 - 3-5 years
 - More than 5 years
- * 5. Have you completed DCJS Basic Skills?
 - Yes
 - No
- * 6. Do you possess a VCIN certification?
 - Yes
 - No
- * 7. What is the highest level supervisory position you have held in the criminal justice field?

* Required Question