

# MONTGOMERY COUNTY

HUMAN RESOURCES DEPARTMENT  
MONTGOMERY COUNTY • VIRGINIA  
WWW.MONTGOMERYCOUNTYVA.GOV



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## FRAUD INVESTIGATOR

Montgomery County Department of Social Services  
Montgomery County, Virginia  
#540140-3

Montgomery County Department of Social Services seeks applicants for position of Fraud Investigator. The function of the position within the organization is to prevent welfare fraud. Duties include investigating whether persons are receiving benefits fraudulently and assisting law enforcement and local court systems with prosecution of cases involving fraud. Duties include but are not limited to, gathering evidence to demonstrate that fraud has occurred, conducting interviews with suspects, neighbors, employers, landlords, and family members, conducting unannounced home visits to determine living conditions of clients, preparing investigative reports, and documenting findings of cases, analyzing allegations, and identifying program regulations that may have been violated. Successful candidate will be able to work independently with minimal supervision, as well as part of a team, computer proficiency (ex: MS Office and state reporting programs), and possess a valid, current Driver's License with insurable driving history. Customary working hours 8:00 AM —4:30 PM M - F, with additional evening/weekend or other hours as required by cases. Associate Degree or combination of experience plus two years of formal education in communications, business administration, or related field required. Preference given to applicants with eligibility experience.

Salary \$36,987/yr. with excellent benefits (paid health, dental, and vision, flex spending, life, disability, retirement and more). Interested candidates should apply online at <http://www.montgomerycountyva.gov/hr> by **December 15, 2020** to be considered. Please note resume submission alone does not constitute an application for employment consideration; online application required. For more information or to request application assistance for disabilities, contact Human Resources at (540) 394-2007.

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

