



## **Franklin County seeks FT Director of General Properties**

**Franklin County, in Rocky Mount VA** is accepting applications for a Director of General Properties. Franklin County, known for its scenic beauty and diverse economy, is located between Philpott and Smith Mountain Lakes along the Blue Ridge Mountains and is approximately 10 miles south of Roanoke, VA. This position performs difficult professional and administrative work providing general management and supervision of maintenance functions for all County properties and oversees County property operations, as well as project management and administration.

The position supervises maintenance personnel, custodial personnel, as well as several jail trustees at any given time. The position is responsible for coordinating projects between all county departments and oversees selection and work of outside vendors.

Duties include: Directs, manages and supervises all aspects of County buildings and grounds, including grounds maintenance, custodial services, building maintenance and repair, skilled trades, various renovation and new construction projects, and contract administration; responsible for management of the County vehicle fleet, including review of all requests for vehicle purchases, as well as vehicle maintenance and record retention; performs facilities planning and coordinates with building trades, engineering, and architectural consultants; oversees operations and maintenance functions for County facilities, including planning and budgeting, construction inspection, and relevant communications; assures County facilities are in constant compliance with Building and Fire Codes and other State and Federal regulatory requirements and serves as Americans with Disabilities Act coordinator for County properties and buildings. Excellent communication and relationship building skills required.

The successful applicant will have relevant working experience and any combination of education and experience equivalent to graduation from a two-year or four-year college. Minimum of three years' experience in property management or construction management field. A valid Virginia Motor Vehicle Operator's License required.

Annual minimum salary of \$63,820 is Negotiable DOQE. Application & job description available at the Franklin County Government Center, 1255 Franklin Street, Suite #109, Rocky Mount. Interested candidates may apply online at [www.franklincountyva.gov](http://www.franklincountyva.gov). First Review Date 12/07/2020. Open Until Filled EOE/AA