

County of Rockingham, VA
Building and Environmental Inspector

Employment Status: Full-Time

FLSA Status: Non-Exempt

Experience Required: 5 years of related work experience

Minimum Education Requirements: Bachelor's Degree or work experience in related Field

Direct Supervisor: Building Official and Environmental Manager

Primary Work Location: Construction sites in Rockingham County and various locations

Physical requirements: This is sedentary and agile work requiring the exertion of up to 50 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects

Certification: Residential/commercial building, plumbing, electrical, mechanical inspector; erosion and sediment control inspector, and storm water inspector

Job Summary: The Building and Environmental Inspector's objective is to effectively enforce the provisions of the Virginia Uniform Statewide Building Code (VUSBC) for the purpose of ensuring the health and safety of all building occupants and to inspect construction sites for compliance with Erosion and Sediment Control and Storm water Management regulations.

Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential duties:

- Enforce building codes and erosion and sediment and storm water laws and regulations by keeping abreast of code changes, reviewing building and site plans, making site inspections, meeting with interested parties, and completing appropriate documentation, and following up with contractors
- Contribute to positive public relations by educating architects, engineers, contractors, and the general public concerning building code requirements and changes
- Perform field inspections of residential, commercial, and industrial facilities for compliance with building, plumbing, electrical, and mechanical codes and erosion and sediment and storm water laws and regulations
- Receive complaints regarding non-compliant construction and handle enforcement problems
- Confer with contractors and owners on code compliance matters
- Issue warnings and/or stop-work order notices when construction is not being made in compliance with the building and/or erosion and storm water laws and regulations.
- Answer questions from citizens, contractors, and builders and perform basic plan-checking to determine compliance with all codes
- Testify in court on code violation cases
- Prepare and present monthly reports and maintain records pertaining to building and site inspections and provide status report on active sites and those closed in the most recent thirty-day period
- Maintain a database pertaining to permitted sites and a schedule of inspections; perform related tasks as required
- Must obtain Residential Building Inspection Certification and Erosion and Sediment Inspection Certification within one (1) year of starting work date
- Operate a County vehicle in the performance of job duties

Knowledge

- Building construction materials and methods, all stages of construction and documentation, and when possible violations and defects may be most easily observed and corrected
- State building codes and erosion and sediment and storm water laws, regulations, and County ordinances
- Public relations and effective communication
- Principles and practices of building inspection; erosion and sediment control; storm water management, and general construction practices
- Land use planning, and related areas
- Spanish language preferred, but not required

Skills

- Monitor/assess performance of yourself, other individuals, or organizations to make improvements or take corrective action
- Conduct tests and inspections of products, services, or processes to evaluate quality or performance
- Consider the relative costs and benefits of potential actions to choose the most appropriate one
- Effective time management
- Determine how a system should work and how changes in conditions, operations and the environment will affect outcomes
- Communicate clearly and concisely, orally and in writing
- Establish and maintain effective working relationships with contractors, representatives of business organizations, other employees, and the general public

Abilities

- Read and interpret plans, specifications and blueprints accurately and to compare them with construction in progress; Identify complex problems and review related information to develop and evaluate options and recommend solutions
- Contact building owners, contractors, and the public to effectively establish working relationships with firmness and tact in regards to enforcing building code, and erosion and sediment and storm water laws and regulations
- Quickly and accurately compare similarities and differences among sets of letters, numbers, objects, pictures, or patterns
- Proficient use of County's automated permit tracking system, word processing, spreadsheets, and internet research
- Work independently
- Maintain regular attendance at work

To Apply

All applicants must apply online at www.rockinghamcountyva.gov

Application review will begin as soon as possible. **Deadline to apply is November 30, 2020.**

Rockingham County is an Equal Opportunity Employer