



PRINCE GEORGE COUNTY, VIRGINIA
invites applications for the position of:

Utilities Supervisor

SALARY: \$53,794.00 - \$86,070.00 Annually

OPENING DATE: 10/01/20

CLOSING DATE: Continuous

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Prince George County is currently seeking qualified candidates for the position of Utility Supervisor. This position a specialized technical position performing supervisory and related duties involved in operating and maintaining utility infrastructure, related equipment, and systems and will be responsible for:

Planning, training, coordinating and supervising the daily activities of Utility Workers; supervising employees, performing related human resource functions and completing necessary paperwork; planning, coordinating and supervising the installation, maintenance, and repair of water and wastewater system appurtenances and of the distribution and collection system as assigned; troubleshooting and managing emergency water and wastewater utility situations as they arise; Ensuring work activities follow department and industry safety requirements; coordinating department Miss Utility responsibilities; coordinating department field staff after hours call out response operations; supervising and conducting water and wastewater utility construction inspections.

Position typically requires: stooping, kneeling, crouching, reading, standing, walking, pushing, pulling, lifting, grasping, talking, hearing, seeing and repetitive motions.

Heavy work: Exerting up to 90 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to lift, carry, push and pull or otherwise move objects.

Position may be subject to extreme temperatures and weather conditions as well as various equipment types.

QUALIFICATION REQUIREMENTS:

Successful candidates must possess a high school diploma required with related water and wastewater utility experience required. 3 to 5 years experience in a supervisory position is required. Class IV Virginia Waterworks Operator license or higher is preferred. Any equivalent combination of education and experience and/or training sufficient to demonstrate the required knowledge, skills and abilities is acceptable.

SPECIAL REQUIREMENTS:

Must possess valid Commonwealth of Virginia driver's license at hire; commercial driver's license within 6 (six) months of employment; may work beyond normal work schedule; will be assigned routine scheduled coverage responsibilities under call-out and on-call policies; must wear uniform according to standards, including safety equipment. Pre-employment physical/drug testing and criminal background check, to include fingerprinting, required.

ADDITIONAL INFORMATION:

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.princegeorgecountyva.gov/>

Position #US102020
UTILITIES SUPERVISOR
WJ

Prince George County
6602 Courts Drive
Prince George, VA 23875
804.722.8669

hr@princegeorgecountyva.gov

Utilities Supervisor Supplemental Questionnaire

- * 1. Do you have a valid Virginia Commercial Driver's License (CDL)?
 - Yes
 - No
- 2. If you answered yes to question one, please indicate what class Virginia Commercial Driver's License you possess and any endorsements/restrictions?
- * 3. How many years' experience do you have working in public utilities?
- * 4. Do you have work experience repairing or maintaining pumps and motors?
 - Yes
 - No
- 5. If you answered "Yes" to question four, please explain your experience.
- * 6. Do you have work experience repairing underground water/wastewater lines?
 - Yes
 - No
- 7. If you answered "Yes" to question six, please explain your experience.
- * 8. Do you have work experience supervising skilled water and wastewater utility technical staff?
 - Yes
 - No
- 9. If you answered "Yes" to question eight, please explain your experience.
- * Required Question