



MONTGOMERY COUNTY VIRGINIA

EST. 1776

ECONOMIC DEVELOPMENT PROJECT MANAGER

COUNTY OF MONTGOMERY, VA

#810104-1

Montgomery County Department of Economic Development currently seeks an Economic Development Project Manager. Essential functions of the position are to create, manage, and implement programs bringing business and industry to the area which create and retain jobs, increases the County's tax base, and adds value to the community. Position is responsible for actively attracting new industry, development and grant writing to expand Community Broadband, developing and managing product (industrial parks and buildings), assisting local entrepreneurs, and maintaining Economic Development website and related social media platforms. The position develops and implements programs within organizational policies; reports major activities to executives and key stakeholders through conferences and reports, as well as identifying/pursuing/tracking grant programs.

Bachelor's Degree in Business, Economics, Finance, Marketing, Public Administration or related field required, plus a minimum of three years' experience in State or local government economic development. Qualified applicants will have comprehensive knowledge of local and State economic development principles and practices; abilities to independently formulate prospect proposals and negotiate effectively; establish and maintain effective working relationships; prepare clear and comprehensive financial and administrative reports; make effective public or prospect presentations; have exceptional people skills, and possess advanced computer skills to develop and deliver state-of-the-art presentations. Minimum salary \$53,055/yr+ DOE/DOQ. Interested candidates should apply online with resume/CV at: <http://www.montgomerycountyva.gov/hr> by **Wednesday, October 21, 2020**. To request an application accommodation for disabilities, contact Human Resources at 540.394.2007

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender, national origin, disability or protected veteran status.

