

# MONTGOMERY COUNTY

HUMAN RESOURCES DEPARTMENT  
MONTGOMERY COUNTY • VIRGINIA  
WWW.MONTGOMERYCOUNTYVA.GOV



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## Family Services Specialist Montgomery County Department of Social Services Montgomery County, Virginia

Department of Social Services seeks qualified applicants for the position of Family Services Specialist. Responsibilities include developing/implementing individualized service plans, casework methods and basic service caseloads of Adult Protective Services, Child Protective Services, Foster Care and Adoptions. Will determine, investigate, treat and prevent adult abuse, neglect and exploitation and provide intensive ongoing social services/case management to those over age 60, or those 18 and older and incapacitated. Provide ongoing Child Protective Services to families and children determined high risk while continuing to assess safety, monitor home environment, ensure access to required services and needs of the children and family are met. Essential duties include but not limited to: interpret laws, policies and regulations as applied to specific area of responsibility. Monitor, coordinate and administer specific programs as assigned. Coordinate services within specific area of responsibility. Interview and assess client needs and other relevant factors such as education/skill levels, abilities, interests and support systems. Informs clients of related service programs rules/regulations and right to participate. Present cases to determine appropriate services and writes/implements service plans. Provide case management services to monitor compliance. Manage program waiting list. Complete necessary federal, state and local planning and reporting requirements. Conduct overall monitoring of programs in specific area of responsibility. Serves as resource to clients and the community in area of expertise. Work collaboratively with various community agencies, departments, and providers. After hours on-call coverage and response to emergencies in child/adult protective services and/or foster care required.

Bachelor's degree in Social Work or related Human Service field required; valid Virginia driver's license with insurable driving record. Minimum salary \$37,705/yr. with excellent benefits (paid health, dental, and vision, flex spending, life, disability, retirement, wellness program). Interested candidates should apply online at: <http://www.montgomerycountyva.gov/hr> by **Thursday, September 17, 2020** to be considered. For more information, please call the County's Job Line at 540.394.2010. To request an application accommodation for disabilities, contact Human Resources at 540.394.2007

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender, national origin, disability or protected veteran status.

