

County Administrator
Floyd County, Virginia

Floyd County, Virginia (population 15,750) is accepting applications for their County Administrator. Floyd County is located in southwest Virginia on the Blue Ridge Parkway. The County adjoins the Roanoke Valley and the New River Valley. The County has a FY21 budget of approximately \$43 million, a five member Board of Supervisors and a workforce of 100 full-time employees including Constitutional Officer's staff.

This position serves as the Chief Administrative Officer of the County government. The successful applicant must demonstrate strong communication skills; interpersonal skills; solid planning and decision making skills; accounting or financial management skills; public relations skills; ability to create and maintain positive working relationships with other local governmental bodies, regional organizations, state and federal agencies; exhibit the highest degree of honesty and integrity; and a documented record of successful management of a multi-department organization and at least five years of managerial experience in the public sector. The County Administrator must be a hands-on person with the ability to interface with staff, the Board and the public.

A Bachelor's Degree in Public Administration, Planning, Business Management or a related field from an accredited college or university along with experience in the areas of economic development, finance, procurement, human resources, solid waste, budgeting and planning are required.

Interested applicants should send a letter of interest, a resume including salary history and a completed State application by first class mail or hand delivered to Mr. Steve Durbin, County Attorney, Sands Anderson PC, 150 Peppers Ferry Road, P. O. Box 2009, Christiansburg, VA 24068 by 4:00 p.m. on October 30, 2020. Faxed or electronic mailing will not be accepted.

Floyd County is an Equal Opportunity Employer. All offers of employment for this position will be contingent on a drug test, criminal and credit background investigation.