



GLOUCESTER COUNTY
invites applications for the position of:

Fiscal Services Manager

SALARY: \$83,004 +/- DOQ

OPENING DATE: 08/12/2020

CLOSING DATE: 08/26/2020 11:59pm

DESCRIPTION:

The Fiscal Services Manager is a high-level professional and administrative position responsible for assisting the Chief Financial Officer in the overall management and administration of the Finance Services Department and may serve as the Chief Financial Officer as needed. Under general direction of the Chief Financial Officer (CFO), is responsible for developing and administering programs and systems to support and promote high performance strategies and to meet organizational needs. Primary responsibility is the supervision of the Accounting & Budget, functions. Performs supervisory and advanced fiscal control, budgetary, and accounting work for the department. Monitors, implements, and makes recommendations for the improvement of internal controls, processes, policies, and procedures. Ensures the proper implementation of financial accounting and reporting standards and coordinates the training, guidance, and development of the accounting and budget team. Work involves assisting the Chief Financial Officer with establishing and managing the County's budgetary plans, policies and practices to include County-wide strategic initiatives, programs and performance measurements. Employee must exercise independent judgment, initiative, critical thinking, and attention to detail in accordance with established policies and procedures. Work also involves specialized preparation and maintenance of complex computer programs and operational routines for data processing systems. Reports to Chief Financial Officer.

Qualifications

Possession of a Bachelor's degree in accounting, public administration, economics, business administration, or related field.

Minimum of five years of experience working with complex automated financial systems, spreadsheet applications, and governmental accounting, budget analysis, cost-benefit analysis and/or economic and financial analysis; or an equivalent combination of education, training and experience, which provides the required knowledge, skills and abilities.

Two years of supervisory experience.

Special Requirements

Requires Certified Public Accountant (CPA) license issued by the Commonwealth of Virginia, Certified Public Finance Officer (CPFO) designation, or Certified Government Financial Manager (CGFM) designation; or a combination of education and experience that provides the required knowledge, skills and abilities.

For a complete job description and to apply online, visit our website at: www.gloucesterva.info.

Gloucester County is an Equal Opportunity Employer