

Debt Analyst/Accountant IV

Closing Date: September 21, 2020

Full Time

Department: Finance

Salary: \$64,885-\$85,973 Depending on Qualifications

<https://jobs.cityofchesapeake.net>

JOB DESCRIPTION

This position has the responsibility of monitoring the on-going accounting, financial and disclosure activity related to outstanding bonds of the entire City in collaboration with the City Debt Manager. Additionally, responsibilities include assisting the Debt Manager with debt issuances, refundings, rating agency surveillance, and other matters related to maintaining the City's AAA ratings.

DUTIES DESCRIPTION:

Additionally the position serves as City Finance Liaison to other departments and Funds.

Researches and analyzes financial and accounting records to determine the sequence of operations and account resolutions.

Implements new accounting standards and other regulatory requirements as assigned and prepares and analyzes reports for management.

Coordinates and reviews information involving debt-related and other external reporting requirements.

Prepares, audits and maintains various financial reports and statements including year end reports.

Interacts with staff, different departments, and/or external agencies to ensure accuracy of accounts, response to inquiries and providing accounting support.

Provides information and assistance to internal and external auditors.

Performs related tasks as necessary such as developing new accounting policies and procedures.

Prepares/reviews assigned financial statements and related financial analyses.

VOCATIONAL/EDUCATIONAL REQUIREMENT:

Requires a bachelor's degree in accounting, finance, or a closely related field. A master's degree in business, public administration, or a related field desired.

EXPERIENCE REQUIREMENT:

In addition to satisfying the vocational/education standards, this class requires a minimum of four years of related, full-time equivalent experience.

SPECIAL CERTIFICATIONS AND LICENSES:

Certified Public Accountant certification desired.

HOW TO APPLY:

In order to be considered for this career opportunity, please complete a City of Chesapeake application at <https://jobs.cityofchesapeake.net>. EOE.