

CITY OF HARRISONBURG
invites applications for the position of:

Network/Systems Analyst

An Equal Opportunity Employer

SALARY:

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$22.06 - \$25.37	\$1,764.80 - \$2,029.60	\$3,823.73 - \$4,397.47	\$45,884.80 - \$52,769.60

OPENING DATE: 04/08/20
CLOSING DATE: Continuous
DESCRIPTION:



Are you looking for a challenging and rewarding career in the IT field that allows you to make a direct impact by ensuring servers and network infrastructures operate effectively and efficiently? If so, consider applying for the City of Harrisonburg's Network/Systems Analyst position and join a fun teamwork environment!

The Network/Systems Analyst is a full-time, benefits eligible position with a preferred hiring range of \$45,884 - \$52,769 annually (equivalent to \$22.06 - \$25.37 per hour). The ideal candidate for this position will maintain the health and performance of the server and network infrastructure, ensure the City has access to appropriate networking technologies, and more.

The Network/Systems Analyst:

- Installs, configures, documents and maintains changes to network architecture to meet application requirements;
- Makes recommendations to meet identified needs, including hardware, software and network solutions;
- Maintains and updates server software and network appliances;
- Performs systematic backup and archiving of network device configuration;
- Performs regular audits of perimeter and internal security;
- Monitors hardware and network performance and resources to ensure network integrity;
- Develops and executes plans for the controlled growth of storage and the expansion of network resources;
- Assists in the development of the disaster recovery plan and procedures for network survivability;
- Performs patch management of all desktop PCs in the network;
- Performs network access security functions to lock down the network;
- Administers user accounts and access privileges;

- Assists in the maintenance of storage and server hardware;
- Assists in the development of standards and policies, including cybersecurity;
- Develops and maintains relationships with other organizations vital the operation of the City's networks/systems.

Physical Requirements: This is light work requiring the exertion of up to 80 pounds of force occasionally, up to 25 pounds of force frequently, and a negligible amount of force constantly to move objects. Work requires stooping, kneeling, crouching, reaching, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken work, and conveying detailed or important instructions to others accurately, loudly, or quickly. Hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or make fine distinctions in sound; visual acuity is required for depth perception, color perception, preparing and analyzing written or computer data.

Minimum Requirements:

- Bachelor's degree with coursework in computer science, information systems/technology, or related field with considerable experience in VPN's, networking, server utilization and storage, and cybersecurity. Equivalent combination of certifications (Network+, Security+), education, and experience will be considered.
- Valid driver's license.
- Current possession of or the ability to obtain the following certifications within an appropriate time frame as determined by the Director of IT: Advanced Network Certification, Advanced Security Certification, and VMware Advanced Training.

The ideal candidate should have:

- Thorough knowledge of:
 - Switches and VLANS;
 - DHCP, DNS and WINS;
 - VMware;
 - VPN devices;
 - Backup procedures.
- Ability to:
 - Develop and implement new and innovative methods, techniques and procedures;
 - Write comprehensive system documentation for both technical and non-technical personnel;
 - Communicate with users and translate technical matters into understandable terms;
 - Thoroughly understand cybersecurity related issues and best practices;
 - Assist users in solving operational problems;
 - Write clear and concise reports.

Successful applicant for this position must complete a satisfactory DMV record review, credit history review, drug screen, and criminal background check. Due to the nature of data that this position accesses, the position also requires a personal history statement review, polygraph, and social media check conducted by the Harrisonburg Police Department.

To Apply: All candidates must complete a City of Harrisonburg online employment application in order to be considered. The position may close at any time after 10 calendar days. (posted 04/08/2020)

Only qualified and eligible candidates will be notified of the personal history statement deadline once advanced to a later step in the recruitment process. Please do not submit a personal history statement prior to being provided with the notification of the deadline.

The City provides an excellent benefits package including health insurance, retirement (VRS & ICMA-RC), life insurance, paid leave and holidays.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability or veteran status.

The City of Harrisonburg is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.harrisonburgva.gov/employment>

Job #5317 - (April 2020)
NETWORK/SYSTEMS ANALYST
CM

OUR OFFICE IS LOCATED AT:
409 South Main Street
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