STAFFORD COUNTY
Department of Human Resources
Stafford, VA 22555-0339

http://staffordcountyva.gov
Invites Applications for the Position of:
MANAGER OF FIELD OPERATIONS 02806

An Equal Opportunity Employer

SALARY
$34.37 - $43.27 Hourly $71,489.60 - $90,000.00 Annually

OPEN DATE: 07/20/20

CLOSING: Continuous

THE POSITION

Performs difficult technical work in planning and supervising the installation, maintenance, repair and/or construction of water and sewer lines. Work is performed under the general supervision of Assistant Director for Operations. Supervision is exercised over multiple crews.

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally. Work requires climbing, balancing, stooping, reaching, standing, walking, lifting, and grasping; vocal communication is required for expressing or exchanging ideas by means of spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oil.

EXAMPLES OF DUTIES

Assisting with planning, coordinating and supervising utility field operations maintenance programs; coordinating installations with contractors; overseeing the preparation and maintenance of files and records.
In coordination with supervisor, plans, schedules and implements maintenance programs involving water distribution and wastewater collection systems.
Inspects water and sewer construction, maintenance and repair, and gives technical advice and assistance to supervisors and inspectors;
Coordinates the use of equipment and manpower to obtain maximum effectiveness and economy;
Coordinates maintenance programs activities with the Manager of Facilities Maintenance and provides technical assistance and data when required;
Checks projects for progress and conformance to work plans and orders;
Coordinates construction with Miss Utility;
Assist crew supervisors and skilled workers on difficult jobs;
Maintain and improve inventory procedures to maximize value and reduce loss;
Plan and direct safety program;

Keeps records and makes detailed reports;
Works with VDOT on permits, regulations and inspections;
Assists with supervision and evaluation of employees;
Identifies and recommends procedural improvements or changes;
Responds to after-hours emergencies, under sometimes inclement weather conditions, as needed;
Performs related tasks as required.

Thorough knowledge of basic principles and operations of water distribution and wastewater collection systems;
thorough knowledge of the occupational hazards and safety precautions of work and related equipment operation;
thorough knowledge of supervision of the work of skilled, semi skilled or unskilled workers on a large scale over a wide area; skilled in the use of equipment and tools of the trade; ability to understand and interpret descriptions, construction plans, engineering records and maps; ability to establish effective working relationships with other department staff, contractors and the general public.

TYPICAL QUALIFICATIONS

Any combination of education and experience equivalent to graduation from high school and extensive experience of an increasingly responsible nature in construction and maintenance of water distribution and wastewater collection systems.

Possession of an appropriate commercial driver's license valid in the Commonwealth of Virginia. First Aid and CPR certification.

SUPPLEMENTAL INFORMATION

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:
http://staffordcountyva.gov
OR
P.O. Box 339,
Stafford, VA 22555-0339

EXAM #02806
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