

Middle Peninsula Northern Neck Community Services Board

EXECUTIVE DIRECTOR

The Executive Director is directly accountable and responsible for the overall success of the entire Middle Peninsula Northern Neck Community Services Board (MPNN CSB) operation to include budgeting, strategic planning, program evaluation, contracting, financial management, human resources, employee benefits, risk management, management information systems, training, EEO management, licensure, accreditation and all clinical services. The Executive Director is employed under an annually renewable contract with a ten member Board of Directors and is evaluated annually by the Board. The Executive Director will be responsible for all aspects of managing 400-500 staff throughout ten counties served by the CSB with an annual budget of \$30 million plus. MPNN CSB's service area, set in historic Virginia, close to the Chesapeake Bay, offers an easy feel, rural life-style.

Applicant must have an undergraduate degree in social work, psychology, rehabilitation counseling, or another human services-related field or in business, public, hospital, or healthcare administration or another management-related field. Comparable related experience may substitute for education and considerable experience in leading public or private organizations with functions and responsibilities that are similar or comparable to MPNN CSB is required. Considerable knowledge of the principles and practices of human services and health services administration, business administration, or government program administration, human resources management, information technology, and financial management, including budgeting, resource allocation, monitoring, and auditing is required. Some knowledge of mental health, developmental, and substance use disorder programs and services delivery is required.

The preferred candidate will have a graduate degree in one of the fields listed above and extensive experience in leading public or private organizations with functions and responsibilities that are similar or comparable to MPNN CSB and reporting directly to a governing board.

Considerable knowledge of mental health, developmental, and substance use disorder services and the ability to provide clinical or programmatic oversight of these services is also preferred.

TO APPLY: Please visit our website at www.mpnnncsb.org To print an application go to the employees tab, then helpful links. Applicants must submit (4) copies of: a completed MPNN CSB employment application, detailed resume, salary history, and cover letter outlining his/her interest and qualifications. If the application does not include a cover letter, detailed resume, and salary history, it is not complete and will not be accepted. Mail application packet to Search Committee, PO Box 40, Saluda, VA 23149. The salary for this position is commensurate with qualifications and experience. MPNN CSB provides an attractive benefits package. The Executive Director shall maintain a fixed, permanent, and primary residence within the area served by MPNN CSB during his/her tenure. MPNN CSB is an Equal Opportunity Employer and a Drug-Free Workplace committed to workforce diversity.

DEADLINE TO APPLY: Close of business August 7, 2020 or until filled.