



Pulaski Town Manager

The Town of Pulaski, Virginia is seeking our next Town Manager. Known worldwide for the exceptional workmanship of furniture that bears our name, Pulaski has sustained a unique industrious character even as our economy has evolved. Pulaski's roots run deep, and our pride in where we've come from is equaled only by our excitement in what lies ahead.

This position performs complex executive work, planning, directing and coordinating the overall operations of the Town; serves as chief administrative officer of the Town; executes the policies established by the Town Council; prepares and administers the annual budget; supervises all Town Departments. The Town Manager assists the Town Council with operations, governance, planning, organizing and directing planning activities, services, programs and staff and related work, as apparent or assigned. The Town Manager represents the governing body and interprets the Council's actions to the public, the media and other bodies at the local, state and federal level.

Bachelor's Degree required, (master's degree preferred), with course work in Public Administration, Business Administration, Political Science or related field; and 5-years experience in local government with significant management responsibilities demonstrated. Town residency required within 12 months of employment. Valid Virginia Driver's License. The Town Manager represents the Town on numerous boards. Anticipated salary hiring range is \$100,000 to \$130,000

To be considered, please submit a cover letter, detailed resume including career accomplishments and a minimum of 3 professional references to: Town of Pulaski, ATTN: Office of the Mayor, PO Box 660, 42 First Street NW, Pulaski, VA 24301, or by email to: mayor@pulaskitown.org. Application review process commences July 15, 2020. Position open until filled. EOE.